

If you want us to pay your Housing Benefit straight to your private or housing association landlord, you must sign this declaration.

Claim Number:

Paying Housing Benefit direct to your landlord

Your declaration

Please pay my Housing Benefit straight to my landlord:

* **I understand** that I must always tell you about any changes in my circumstances
* **I understand** that if I do not tell you about any change of circumstances and you pay me too much benefit because of this, I may have to pay back the extra benefit
* **I understand** that I may be prosecuted if I do not tell you about any change of circumstances

Date

Tenant Signature

Telephone number

Print name

Tenant address

Your landlord’s declaration

I agree to accept Housing Benefit payments for the tenant named in this form

I understand that by law:

* I must tell you straight away if I find out about any change in the tenant’s circumstances
* You can stop paying benefit to me if I do not tell you about any change of circumstances
* I can be prosecuted if I accept Housing Benefit which I am not entitled to, and
* If you pay me too much Housing Benefit for any tenant, I may have to repay it. You can take the amount of overpaid benefit from the benefit I get for any other tenants. This will not affect their rent.

Please complete your bank details for direct payments of Housing Benefit

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| Bank Account Name |  | | | | | | | | |
| Bank Account Number |  |  |  |  |  |  |  |  |  |
| Sort Code |  |  | **-** |  |  | **-** |  |  |

Date

Landlord Signature

Landlord telephone number/email address

Print name