**Air Quality Steering Group – Meeting 19**

**Thursday 19th September 2019**

**Present:**

Sandra Coltman (Sec) (SC) WCC Environmental Health and Licensing

Councillor L Murphy (LM) Portfolio Holder for Environment

Councillor F Pearson (FP) Shadow Portfolio Holder

Sara Davis (SD) Winchester BID

Phil Gagg (PG) Win Acc

David Ingram (Chair) (DI) WCC Service Lead – Public Protection

Lucy McKeown (LMc) WCC Transport Planner

Phil Tidridge (PT) WCC Scientific Officer

1. **Apologies for Absence**

Apologies for absence were submitted on behalf of Simon Finch (SF) WCC Corporate Head of Regulatory, Richard Hein (RH) WCC Head of Parking Services and CCTV, Andy Hickman (AH) Head of Programme, James Moore (JM) Transport, Hampshire County Council, Dan Massey (DM) WCC Engineering and Transport, Mike Slinn (MS) TSP Transport Group Paul Spencer (PS) Executive Director, Winchester Business Improvement District, Darren Carmichael (DC) HCC and Richard Botham (RB) WCC Corporate Director.

1. **Minutes of the last meeting and matters arising**

The minutes of the meeting held on 11th June 2019 were noted.

Arising from the minutes (Minute 4 under core measure 2 action) it was noted that the Pub Watch Group would be reminded of the enforcement of delivery times at the meeting on 3rd October.

1. **Terms of Reference**

The draft Terms of Reference for the Steering Group were considered.

It was agreed that the Terms of Reference would be adopted with the inclusion of the highlighted changes in red (see appendix one attached)

It was agreed that the Terms of Reference would be reviewed on a regular basis.

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1. **Update on the Core and Supplementary Measure from the Air Quality Action Plan**

**Core Measure 1** – Building on car parking pricing differential strategy – Task Group Lead: **Simon Finch**

It was noted that the Pricing Strategy was to be considered as part of the new Car Parking Strategy and would follow on from the Movement Strategy.

**Core Measure 2** - Review and effective enforcement of good(s) deliveries by time of day-Task Group Lead: **Richard Hein**

Concern was raised by PG that the Movement Strategy and the possible revision of the “one way system” in St George’s Street would be in conflict with the core measure 2 objective. However, it was suggested that a single carriageway may in fact promote a better flow of traffic along the route, although PG felt that freer flowing cars would be moving faster and thus not improve air quality and thus any proposals must result in fewer cars along the route. Currently the Movement Strategy was investigating the impact of a single lane on delivery times together with goods delivery and the possibility of deliveries in the town centre by bike.

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| **Action** | **Action By** |
| Further feedback on the proposals for alternative delivery methods to reported to next meeting | SM/AH |

**Core Measure 3 -** Deliver – if viable, additional P&R spaces to the north of Winchester - Task Group Lead: **Simon Finch**

 No further information to report on this core measure.

**Core Measure 4 -** Introduce new parking charges/incentives to reduce diesel/old petrol vehicles parking in central car parks in favour of low emission vehicles-Task Group Lead: **Simon Finch**

It was noted that a draft Parking Strategy review would be submitted to the December Cabinet meeting. It was considered that the information and any recommendations within the review would inform the Air Quality Steering Group objectives, should link to the Movement Strategy and help inform other strategies such as the EV strategy.

**Core Measure 5 –** Investigate the feasibility of introducing a CAZ for all heavy duty vehicles that enter AQMA which do not meet the Euro VI standards - Task Group Lead: **Dave Ingram**

It was reported that the wording of this core measure had ben reviewed and the new wording adopted.

In terms of controlling the flow of vehicles along key routes, it was noted that the Movement Strategy was considering the use of “Bus Gates” with a single flow across City Bridge.

**Core Measure 6 -** Ensure that all Council owned, leased, or contracted vehicles are not diesel fuelled (where practicable) and that they meet the OLEV emission standard for ultra low emission vehicles by 2020 (i.e.<75g/km CO2) -Task Group Lead: **Richard Botham**

It was noted that the Winchester Travel Forum was looking into undertaking a Staff Travel Survey for staff at WCC.

**Core Measure 7 -** Develop an Air Quality Supplementary Planning Document - Task Group Lead: **Dave Ingram**

It was noted that work was still continuing on the possibility of producing a strategic vision on air quality across the district.

1. **Movement Strategy**

It was noted that the Park and Ride Strategy was being developed. Other initiatives being considered within the Movement Strategy were the local cycling and walking infrastructure, the bus station relocation, and freight movement together with the delivery of goods to the town centre and a review of the one-way system.

It was anticipated that the high level results from the review would be available early in the New Year with the final recommendations expected towards the end of next year. The delivery of the Strategy was expected to be over the next ten years.

1. **Air Quality 2019 Situation Update**

It was reported that the latest monitoring report was available on the Council’s web pages. Newly included data had been included on the Romsey Road mesh. Initial data finding from the Romsey Road mesh indicated that the hourly mean was in compliance with only the annual mean being failed. However, it would be necessary to review data for a complete year before these initial findings could be verified.

1. **Future Monitoring Strategy**

It was noted that as the data from the current Chesil Street Air quality Monitoring Station was showing compliance with Government guidance on air quality measures this Station would be moved to the Romsey Road location to replace the Air Quality mesh.

1. **Date of next Steering Group Meeting**

It was noted that the next meeting would be held on Thursday, 10th December, 2019 at 2pm – Boardroom, West Wing, WCC

Appendix One

**Air Quality Steering Group**

**Terms of Reference**

**Membership**

* Cabinet Member (WCC)
* Cabinet Member Shadow Portfolio Holder(s)
* Senior Officer (Project Sponsor) Representative(s) (WCC)
* Hampshire County Council (Highways)
* Public Protection Officer(s) (WCC)
* Local Environmental Group Representative(s)
* Technical Officer Representation (WCC -Highways, Parking)
* HCC Public Health
* Winchester BID
1. **Purpose**:

To monitor the targets and actions within the **Winchester City** AQAP

To provide a focus on Local Air Quality Management (LAQM) objectives to establish a clear, consistent and cost effective approach to the effective delivery of air quality improvements.

**To provide a watching brief on Air Quality matters together with any emerging Public Health information to inform future Council Policy accordingly**

1. **Objectives:**
* To monitor the targets within the AQ Action Plan
* **To record data on PM2.5 within monitoring information**
* To review initiatives and best practice currently in place and collate the information available as a resource for Steering Group Members;
* To identify common issues and problems and the impact of these on the delivery of LAQM;
* To produce an annual report to Cabinet on the actions taken against the AQ Action Plan targets.