**Mutual Exchange Request for an Additional Bedroom**

Please be aware a mutual exchange application will usually only be considered if you are moving to a property which meets your current housing need.

The Council aims to maximise the occupancy of all our properties and will apply the criteria set out in the Hampshire Home Choice Allocations Framework and Council’s Scheme of Allocation with regards to bedroom entitlement.

If you believe you require an additional bedroom, you must have exceptional circumstances in order for us to consider your request, along with supplying supporting documentation.

Please list below the circumstances in which you would like us to consider your application:

Name and household details (including date of birth: ………………………………

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Current Address: ………………………………………………………………………..

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Details of exceptional circumstances/supporting evidence: ……….………………

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Supporting documentation: ………………………………………………………………………………….…………

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