PUBLIC INQUIRY APPEALS PROCEDURE **ACTION** At least 10 working days before appeal submission TIMEFRAME Appellant sends notification of intention to submit an appeal to PINs LPA provides their views on the need for an inquiry. **APPEAL RECEIVED FROM APPEALLANT** PINs sets the start date and the timetable. Appellant sends the appeal form along with their full statement of case, all supporting documents and the draft statement of common ground to PINs and the LPA If PINs decides that the appeal will proceed by inquiry, they will set the inquiry date within 13-16 weeks of the start date Within 1 week from start date LPA sends PINs its completed questionnaire and all application documents. Notifies interested parties of the appeal and encourages those wishing to adopt Rule 6 status to contact the LPA immediately Within 5 weeks from start date LPA sends PINs its full Statement Appellant sends representations of Case and Agreed Statement to PINs of Common Ground Within 7 weeks from **CASE MANAGEMENT CONFERENCE (CMC).** An Inspector will normally hold a meeting with the appeallant, the LPA, any party who has been afforded Rule 6 status and anyone else invited by the Inspector 4 weeks before the inquiry Appellant, LPA and Rule 6 interested persons submit Proof of Evidence 4 weeks before the inquiry Appellant, LPA and Rule 6 interested persons submit Proof of Evidence At least 2 weeks before the date of the hearing LPA informs interested people about the inquiry arrangements and may put a notice in a local Displays a notice on site giving details of the inquiry paper No later than 10 working days before the hearing **PLANNING OBLIGATION** If there is one, Appellant sends a draft to PINs **INQUIRY SITE VISIT** Undertaken by Inspector on day of the Hearing ACTION **DECISION** issued by PINs TIMEFRAME Winchester City Council