

## CALL FOR SITES

### Assessment of Potential Sites for Gypsies, Travellers and Travelling Showpeople - Site Proforma

#### Background

Three local authorities (Winchester, East Hampshire and South Downs National Park Authority) are seeking information on potential sites for future use by Gypsies, Travellers and Travelling Showpeople in these local authority areas. The work is being co-ordinated by the Council's planning consultants, Peter Brett Associates.

Please complete one site proforma for each site which you would like to be considered for future Gypsy, Traveller or Travelling Showpeople use.

We are most interested in hearing about new potential sites, although we would also like to know if there are any existing Gypsies, Travellers and Travelling Showpeople sites where you believe there is potential for intensification or extension.

#### Definitions:

There are two main types of Gypsy and Traveller sites:

- Permanent sites – providing residents with a permanent home.
- Transit sites – permanent sites used to provide only temporary accommodation for their residents. Maximum lengths of stay can vary but are usually up to 28 days.

Permanent and transit sites can vary in size, although they should be at least large enough to accommodate one pitch. A pitch is an area of land where a Gypsy or Traveller household can reside; typically this may contain a building, parking space and one or more caravans with sufficient space to enable the easy manoeuvrability of caravans up to 20 metres in length. The site must be accessible by vehicles and be served, or be capable of being served, with water, electricity, drainage and sanitation.

The site layout, access and orientation of permanent sites and transit sites must be of a high quality and must meet the criteria as set out in "Designing Gypsy and Traveller Sites Good Practice Guide" (DCLG, May 2008).

Travelling Showpeople sites - Sites normally accommodate both residential and business uses, including the storage and repair of fairground equipment. Larger sites are often subdivided into individual family 'plots' or 'yards'. The site must be accessible by large vehicles and be served, or be capable of being served, with water, electricity, drainage and sanitation. Guidance is set out in the "Model Standard Package" (Showmen's Guild, 2007).

**Please be aware that the submitted details cannot be treated as confidential.**

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## Section 1 – Site Details

**Please enclose a site plan on an OS base, showing**

- Site boundaries
- Access point(s) to serve the proposed development
- Surrounding features (e.g. road names) to ensure the site can be clearly identified

1. **Site Address:**

2. **Area (hectares or acres):**

3. **Current Use:**

4. **Can the site be viewed from public vantage points (road or footpaths)?**

|     |                          |          |
|-----|--------------------------|----------|
| Yes | <input type="checkbox"/> | Go to Q6 |
| No  | <input type="checkbox"/> | Go to Q5 |

5. **If No, please provide contact details of the person with whom access to the site should be arranged:**

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|  |
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## Section 2 – Land Ownership and Control

6. **Is the site, including the proposed means of access, in a single ownership or control?**

|     |                          |          |
|-----|--------------------------|----------|
| Yes | <input type="checkbox"/> | Go to Q8 |
| No  | <input type="checkbox"/> | Go to Q7 |

7. **If No, please show the extent of the different ownerships and the extent of any land options on a site plan.**

8. **Have any Gypsies or Travellers or Travelling Showpeople expressed an interest in living on the site?**

|     |                          |
|-----|--------------------------|
| Yes | <input type="checkbox"/> |
| No  | <input type="checkbox"/> |

9. **Is the site currently for sale?**

|     |                          |
|-----|--------------------------|
| Yes | <input type="checkbox"/> |
| No  | <input type="checkbox"/> |

10. **Is the site realistically affordable for traveller use? e.g. lower value than other development uses such as residential and employment?**

|     |                          |
|-----|--------------------------|
| Yes | <input type="checkbox"/> |
| No  | <input type="checkbox"/> |

11. **What type of site are you looking to promote?**

|                       |                          |
|-----------------------|--------------------------|
| Permanent             | <input type="checkbox"/> |
| Transit               | <input type="checkbox"/> |
| Travelling Showpeople | <input type="checkbox"/> |

### Section 3 – Your Contact Details

12. **Name:**

13. **Company:**

14. **Address:**

15. **Phone number:**

16. **Email:**

17. **Client (if appropriate):**

18. **Date:**

19. **Are you**

|                            |                          |           |
|----------------------------|--------------------------|-----------|
| Agent /Planning consultant | <input type="checkbox"/> | Go to Q21 |
| Landowner                  | <input type="checkbox"/> | Go to Q22 |
| Parish Council             | <input type="checkbox"/> | Go to Q21 |
| Registered social landlord | <input type="checkbox"/> | Go to Q21 |
| Developer                  | <input type="checkbox"/> | Go to Q21 |
| Other                      | <input type="checkbox"/> | Go to Q20 |

20. **If 'Other', please specify below**

|          |
|----------|
| <br><br> |
|----------|

21. **If you are not the landowner, do you have the landowners' authority to promote this site as a potential site for Gypsies and Travellers or Travelling Showpeople?**

|     |                          |
|-----|--------------------------|
| Yes | <input type="checkbox"/> |
| No  | <input type="checkbox"/> |

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### ADDITIONAL INFORMATION:

Any further information you can provide about the site would be very useful.

Please complete as many of the following sections as you can.

## Section 4 - Constraints

22. *Which of these constraints apply to the site?*

|  |  |
|--|--|
| Access   |  |
| Adjacent uses                                    |  |
| Ancient Woodland                                 |  |
| Contamination/pollution                          |  |
| Flood risk                                       |  |
| Ground conditions (e.g. drainage)                |  |
| Infrastructure (e.g. utilities)                  |  |
| Land ownership                                   |  |
| Landscape impact                                 |  |
| Legal (covenants, options etc)                   |  |
| Listed building(s)                               |  |
| Scheduled Ancient Monument                       |  |
| Noise/Light/Air pollution                        |  |
| On-site hazards (e.g. Japanese Knotweed, pylons) |  |
| Proximity to industrial/ waste/ refuse sites     |  |
| Protected species/habitats                       |  |
| Relocation of existing uses                      |  |
| Trees/hedgerows                                  |  |
| Topography                                       |  |
| Tree Preservation Order(s)                       |  |
| Other  |  |

23. *Please provide details of the identified constraints, and possible ways to overcome them. These could also be provided on the map of the site.*

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## Section 5 - Facilities and utilities

**Based on your assessment:**

24. **To the best of your knowledge, are these services available on site?** Please tick if available

|             |  |
|-------------|--|
| Water       |  |
| Sewerage    |  |
| Electricity |  |
| Gas         |  |

25. **Where is the closest local facility to the site?** Please identify location of facility and distance from site

|                                      | Settlement or neighbourhood (name) and distance |
|--------------------------------------|---|
| Shop                                 |   |
| Primary school                       |   |
| Doctors/GP surgery                   |   |
| Bus stop                             |   |
| Open Space/children's play provision |   |
| Village hall/Community centre        |   |

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## Section 7 – Additional Information

26. *Please provide any additional information below.*

Thank you for this information. Please return your completed proforma, preferably by email, to reach **Peter Brett Associates by 11<sup>th</sup> July 2014.**

By email to: [sjefferies@peterbrett.com](mailto:sjefferies@peterbrett.com)

By post to: Sharon Jefferies  
Peter Brett Associates  
10 Queen Square  
Bristol  
BS1 4NT

***Please don't forget to enclose a clear site plan.***

***Thank you!***