



## PORTFOLIO HOLDER DECISION NOTICE

### INDIVIDUAL DECISION BY THE PORTFOLIO HOLDER FOR ENVIRONMENT & TRANSPORT

#### TOPIC – AREA BASED INSULATION SCHEME

#### PROCEDURAL INFORMATION

The Access to Information Procedure Rules – Part 4, Section 22 of the Council's Constitution provides for a decision to be made by an individual member of Cabinet.

In accordance with the Procedure Rules, the Corporate Director (Governance), the Chief Executive and the Head of Finance are consulted together with Chairman and Vice Chairman of The Overview and Scrutiny Committee and any other relevant overview and scrutiny committee. In addition, all Members are notified.

If five or more Members from those informed so request, the Leader may require the matter to be referred to Cabinet for determination.

#### Contact Officers:

**Case Officer:** Rob Heathcock, Asst Director (High Quality Environment), Tel: 01962 848 476, Email: rheathcock@winchester.gov.uk

**Committee Administrator:** Nancy Graham, Senior Democratic Services Officer, Tel: 01962 848 235, Email: ngraham@winchester.gov.uk

#### SUMMARY

- This decision relates to the City Council's involvement in an Area Based Insulation (ABI) Scheme in partnership with other Hampshire Local Authorities;
- The ABI scheme will offer households home insulation services at a fixed price through a managing agent appointed by the Scheme's Project Board. The managing agent will be required to promote the scheme, generate referrals, carry out property surveys and manage the installation process;
- The City Council has already allocated £30,000 within the 2011/12 budget for this project;
- In order to proceed with the Scheme, the City Council needs to sign a Partnership Agreement which has been through a consultation process with all of the participating authorities;

- Under the terms of the Partnership Agreement, the County Council will carry out a procurement exercise on behalf of the participating authorities to appoint the managing agent for the delivery of the ABI Scheme. The Agreement binds the Council to contribute to the costs of managing the scheme as set out in the Resource Implications section below.

### **DECISION**

That the Partnership Agreement be entered into in order to confirm the City Council's participation in this project.

### **REASON FOR THE DECISION AND OTHER ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

Participation in the scheme offers good value for money through the joint procurement by the partnership and matched funding from Hampshire County Council.

Option to procure a scheme by each individual authority was dismissed during the option appraisal as not representing good value for money.

### **RESOURCE IMPLICATIONS:**

Under the agreement, the City Council would be required to contribute £26,000 during the 2011/12 financial year. The contributions from the partner local authorities are used to meet the set-up costs of the ABI scheme (including the appointment of the managing agent) and "top-up" external funding. The managing agent is responsible for obtaining additional external funding from energy companies under the Carbon Emissions Reductions Target obligation.

### **CONSULTATION UNDERTAKEN ON THE DECISION**

Consultation undertaken by Hampshire County Council as part of the development of the proposals which were considered in detail by Leader's Board prior to inclusion of the budget provision in Cabinet Report CAB 2125 on 9 February 2011.

### **FURTHER ALTERNATIVE OPTIONS CONSIDERED AND REJECTED FOLLOWING PUBLICATION OF THE DRAFT PORTFOLIO HOLDER DECISION NOTICE**

n/a

**DECLARATION OF INTERESTS BY THE DECISION MAKER OR A MEMBER OR OFFICER CONSULTED**

None

**DISPENSATION GRANTED BY THE STANDARDS COMMITTEE**

None

**Approved by: (signature)**

**Date of Decision: 27.06.11**

**Councillor Victoria Weston – Portfolio Holder for Environment & Transport**