



## **PORTFOLIO HOLDER DECISION NOTICE**

### **INDIVIDUAL DECISION BY THE PORTFOLIO HOLDER FOR ENVIRONMENT**

### **TOPIC – PARK & RIDE OUT OF HOURS CLOSURE ORDER**

### **PROCEDURAL INFORMATION**

The Access to Information Procedure Rules – Part 4, Section 22 of the Council's Constitution provides for a decision to be made by an individual member of Cabinet.

In accordance with the Procedure Rules, the Legal Services Manager, the Chief Executive and the Strategic Director: Resources are consulted together with Chairman and Vice Chairman of The Overview and Scrutiny Committee and any other relevant overview and scrutiny committee. In addition, all Members are notified.

If five or more Members from those informed so request, the Leader may require the matter to be referred to Cabinet for determination.

### **Contact Officers:**

**Case Officer:** Sara Davies, Transport Engineer, [sdavies@winchester.gov.uk](mailto:sdavies@winchester.gov.uk)

**Democratic Services Officer:** Matthew Watson <mailto:mwatson@winchester.gov.uk>

### **SUMMARY**

- A traffic regulation order was advertised on 20<sup>th</sup> June 2018 to modify the Off-Street Parking Places Order for the City Council's Park and Ride car parks.
- The order was advertised on site, in the Mid-Hants observer and on the City Council's website.
- No responses were received to the advert.
- Currently, these car parks are accessible at all times of the day and night, however vehicles are not permitted to park overnight. The buses run from approximately 6.30am to their last drop off just before 8pm on weekdays and to 7pm on Saturdays.
- Recently, the South car park has been the site of anti-social behaviour associated with the use of motorbikes and vehicles in the evenings generally after the park and ride operation has ceased which has resulted in noise and disturbance and has attracted complaints. In order to address this problem it

is proposed that this car park is closed after the P&R operation has stopped for the day (after 8pm).

- It should be noted that whilst this change will allow all of the park and ride sites to be closed at night the Council can use its discretion about which car parks it prevents access to by lowering barriers at the access points. The Closure will be advertised on site. The problem currently only relates to the South car park and so access will be prevented out of hours in this location, The Council has already effected a temporary closure for this car park which is permitted under the existing TRO.
- Barriers are already in situ in three out of the four car parks. They can be easily closed after the last bus in order to curtail anti-social behaviour if required. Pitt Park & Ride car park does not have a barrier, but temporary barriers could be used if needed.
- Small sections of extra fencing are also being erected in part of South Winchester Park & Ride car park in order to prevent access across landscaped areas of the site.
- Park & Ride users, who return to the car parks after the last bus, may find the barriers closed. The out of hour's helpline is available whereby our CCTV staff will be able to help unlock the barriers and release the vehicles (this is similar to the current situation in The Brooks car park).
- The proposals set out in this report would support the following Council Strategy Outcomes:
  - *Improving the quality of the District's environment and specifically by working with our partners and using powers available to us, make Winchester a safe and pleasant place to live, work and visit.*

## **DECISION**

1. That the changes to the Park & Ride Off Street Order be made.
2. That the Head of Legal Services (Interim) be authorised to make the necessary order.

## **REASON FOR THE DECISION AND OTHER ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

N/A

## **RESOURCE IMPLICATIONS:**

The Special Maintenance team currently open up the amenity buildings every morning, and therefore can open the barriers at the same time. The Civil Enforcement Officers currently close the amenity buildings at night and therefore will be able to close the barriers.

The Special Maintenance team carried out extra fencing work, funded by the car parks maintenance budget.

### **CONSULTATION UNDERTAKEN ON THE DECISION**

- Hampshire County Council, as land owners, were consulted on the proposal. They had no objections to the proposal but wanted to clarify that the changes are advertised clearly on site and that in adverse weather, with barriers in place the winter maintenance precautionary salting vehicles would not be able to access the site.
- New signage will be in place to advise customers of the changes. In relation to adverse weather it would seem unlikely that the Park & Ride car parks would need to be closed and therefore access would be available for salting vehicles to come in and any stranded vehicles to exit.
- The County Councillors and local ward members were informed of the proposals before they advertised.

### **FURTHER ALTERNATIVE OPTIONS CONSIDERED AND REJECTED FOLLOWING PUBLICATION OF THE DRAFT PORTFOLIO HOLDER DECISION NOTICE**

Three members made comments regarding the proposal, two expressing concerns over the closures and the knock on effect to special events that use the park and ride. It is important to remember that this traffic order will give the authority to the City Council to close any of the park and ride sites overnight if we need to. Currently the focus is on South Winchester P&R and this is the car park which the Parking Team will be closing overnight.

Special events will not be affected by any closures. Those that already use South Winchester car park for cycling events work closely with the Parking Team and will still be able to use the car park.

At Christmas time the Park and Ride buses run later and on a Sunday. Obviously the car park will be left open to accommodate these changes. Other events that want to use the South car park will be accommodated as far as possible by the Parking Team or asked to use one of the other park and ride sites.

### **DECLARATION OF INTERESTS BY THE DECISION MAKER OR A MEMBER OR OFFICER CONSULTED**

N/A

**DISPENSATION GRANTED BY THE STANDARDS COMMITTEE**

N/A

**Approved by: (signature)**

**Date of Decision 7<sup>th</sup> August 2018**


**Councillor Warwick – Portfolio Holder for Environment**

**APPENDICES:**

Appendix 1: Park & Ride Site Notice

Appendix 2: Schedule and Statement of Reasons

Appendix 1:



# Winchester City Council

## TRAFFIC REGULATION ORDER

**Notice of Proposals of making of Various Road Traffic Regulation Orders  
Affecting the District of Winchester City Council**

Winchester City Council as agents for Hampshire County Council proposes making the undermentioned road traffic regulation orders:-

**THE WINCHESTER CITY (BARFIELD CLOSE AND ST CATHERINE'S VIEW)  
(OFF STREET PARKING PLACES) ORDER 2003 (VARIATION NO.3) ORDER 2018**  
And  
**THE WINCHESTER CITY (PITT ) (OFF STREET PARKING PLACES) ORDER 2015 (VARIATION NO.1)  
ORDER 2018**

This order will allow Winchester City Council the authority to close any of the Winchester park and ride sites overnight and the closure will be advertised on site.

**FURTHER DETAILS:**  
A copy of this notice, the proposed orders, maps showing the location and the effect of the proposals, a statement of reasons and the order to be varied may be inspected during usual office hours at the following place:-

- City Offices, Colebrook Street, Winchester, SO23 9LJ

A copy of the proposed order and location map are available to view online at:  
[www.winchester.gov.uk/roads-highways/traffic-regulation-orders](http://www.winchester.gov.uk/roads-highways/traffic-regulation-orders)


**OBJECTIONS AND REPRESENTATIONS:** All objections and other representations in respect of this proposal must state the grounds on which they are made, and be received by 13<sup>th</sup> July 2018

Objections and representations may be sent to the undersigned by:

- Email to [legal@winchester.gov.uk](mailto:legal@winchester.gov.uk)
- In writing to the undersigned below

Dated the 20<sup>th</sup> June 2018

Head of Legal Services  
Winchester City Council  
City Offices  
Colebrook Street  
Winchester  
Hampshire  
SO23 9LJ



Scan to view details of TRO'S  
currently proposed by WCC

THE WINCHESTER CITY (BARFIELD CLOSE AND ST CATHERINE'S VIEW) (OFF STREET PARKING PLACES)  
ORDER 2003 (VARIATION NO.3) ORDER 2018

Appendix 2:

THE SCHEDULE

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COLUMN 7	COLUMN 8
Name of Parking Place	Position in which vehicles may wait	Class of Vehicles	Days when parking available	Prescribed Charging Hours	Maximum Period for which vehicles may wait	Opening time of park and ride car parks* (access in and out of car parks outside these hours maybe restricted)	Charges
<u>1. East Winchester Park &amp; Ride (Barfield)</u> The surface park and ride car park situated to the west of Bar End Road, Winchester	Wholly within a marked parking bay	Passenger vehicles and goods vehicles, excluding trailers, of an unladen weight not exceeding 2 tonnes and any other vehicle for which express consent of the Council has been given.	Mondays to Saturdays	6.00am to 6.00pm Mondays to Saturdays inclusive	24 Hours	6am to 8pm*	All Day - £3.00 with coins (£2.50 after 10:30am Monday to Friday)  All day Smartcard rate - £2.70 (£2.50 after 10:30a.m Monday to Friday)  Off-peak parking (arrival after 10.30am Monday to Friday) - £2.50 with coins  RingGo (pay by phone) - £3.30* (£2.80* after 10:30a.m Monday to Friday)  RingGo E-Wallet - £2.70^ (£2.80* after 10:30a.m Monday to Friday)
<u>2. East Winchester Park &amp; Ride (St Catherine's)</u> The surface park and ride car park situated west of Bar End Bridge Road and north of Garnier Road, Winchester.	Wholly within a marked parking bay	"	Mondays to Saturdays	6.00am to 6.00pm Mondays to Saturdays inclusive	24 hours	6am to 8pm*	Season Tickets - £552.00  Term Time Season Ticket (University of Winchester and Southampton) - £336.00  School Parking Bays** – Free (2 hours limited waiting no return within 4 Hours)
<u>3. South Winchester Park &amp; Ride</u> Otterbourne Road, Winchester	Wholly within a marked parking bay	"	Mondays to Saturdays	6.00am to 6.00pm Mondays to Saturdays inclusive	24 hours	6am to 8pm*	Three hour ticket for Saturday use only - £1.50^^  Parking after 4pm – Free^^  *A 30p RingGo surcharge is added, not controlled by WCC  ** Pitt P&R only  ^ E-Wallet is similar to the smartcard, 10% of daily fee  ^^ To be available in East Winchester P&R only in association with athletics stadium.
<u>4. Pitt Park &amp; Ride</u> The surface park and ride car park situated in Romsey Road, Winchester	Wholly within a marked parking bay	"	Mondays to Saturdays	6.00am to 6.00pm Mondays to Saturdays inclusive	24 hours	6am to 8pm*	

\*N.B Please note, car parks can be closed outside these house with prior notice on site.

STATEMENT OF REASONS

To allow for the overnight closures of the Park and Ride sites in Winchester.