

Ref	What will we do?	Climate	Homes for All	Living Well	Vibrant Economy	Your Services, Your Voice	Council Plan - What we want to achieve (if relevant)	Project Stage (if req'd) select from drop down	Key Milestones	Target Date	Project Progress select from drop down	Cabinet Member	Lead Officer	Resources	TC25	GF	LB	PiP	CoL	Comments
Corporate Property and Estates																				
ASM001	Asset Challenge - target £500k (TC25 ref: TC001) Systematic review of all property assets to determine opportunities to enhance asset function or value.					✓	An open, transparent, inclusive and enabling council		Review commenced at Property Board	Ongoing	Started	Cllr Tod	Geoff Coe		✓					Phased review under way.
ASM002	Space utilisation - Chesil Street Car Park rooftop (TC25 ref: TC002) Control and transparency of utility costs	✓					Reduced energy demand and an increase in local renewable energy		Review to commence	Feb-24	Started	Cllr Tod	Geoff Coe		✓	✓				TC 25 Funding required for structural survey.
									Initial Review	Apr-24										
									Implementation of transformation											
ASM003	City Offices and Guildhall cleaning contract (TC25 ref: TC003) Reduce non-recoverable costs.					✓	An open, transparent, inclusive and enabling council		Review to commence	Nov-23	Complete	Cllr Tod	Geoff Coe		✓					Guildhall cleaning regime reduced saving £40k pa. Contract amendment being signed.
									Initial Review	Dec-23										
									Implementation of transformation	Apr-24										
									Completion of transformation	Apr-24										
ASM004	Energy Management (TC25 Ref: TC004) Control and transparency of utility costs	✓					An open, transparent, inclusive and enabling council		Review to commence	Mar-24	Started	Cllr Tod	Geoff Coe		✓					New Energy Manager appointed
									Initial Review											
									Implementation of transformation											
									Completion of transformation											
ASM005	Guildhall and Abbey House and future uses (TC25 ref: TC005) Financial break even and optimisation of building use				✓	✓	An open, transparent, inclusive and enabling council		Review to commence	Apr-24		Cllr Tod	Geoff Coe		✓					Options appraisal to be presented to Property Board
									Initial Review	Spring 2025										
									Implementation of transformation	Unknown, dependent on outcome of external advice										
									Completion of transformation	TBC										
ASM006	NNDR Reviews Assessment (TC25 ref: TC006) Minimise UBR liabilities					✓	An open, transparent, inclusive and enabling council		Review to commence	Early 24		Cllr Tod	Geoff Coe		✓					External Rating Surveyors to be procured.
									Initial Review	Apr-24										
									Implementation of transformation	24/25										
									Completion of transformation	25/26										
ASM007	Rent and lease reviews and uplifts including General Fund garages (TC25 ref: TC007) Optimise rental income					✓	An open, transparent, inclusive and enabling council		Review to commence	Ongoing		Cllr Tod	Geoff Coe		✓					This is part of day to day Asset Management
									Initial Review											
									Implementation of transformation	tbc										
									Completion of transformation											
ASM008	Review of Concessionary Rental Policy (TC25 ref: TC008) Transparency of costs and community benefits				✓	✓	An open, transparent, inclusive and enabling council		Review to commence		Complete	Cllr Tod	Geoff Coe		✓					Completed with exception of one concessionary occupation within CWR
									Initial Review	Nov-23										
									Implementation of transformation	Jan-24										
									Completion of transformation	Jan-24										

