

Ref	What will we do?	Council Plan - What we want to achieve (if relevant)	Project Stage (if req'd) select from drop down	Key Milestones	Target Date	Project Progress select from drop down	Cabinet Member	Lead Officer	Resources	TC25	GF	LB	PIP	CoL	Comments
BEN001	Continue work on Local Plan to prepare for Regulation 19 consultation	Diverse, healthy and cohesive communities - not just homes	Delivery	Publish R19	Q2 2024	On Track	Cllr Porter	Adrian Fox	Local Plan budget and existing staff		✓	✓	✓	✓	Next milestone will be review of final draft by ELB & Cabinet before taken to Cabinet / Full Council for approval to publish R19.
				Submission R22	Q3 2024	Not Started									
				Local Plan Examination	Q4 2025	Not Started									
				Consultation on proposed Modifications Q1 2025	Q1 2025	Not Started									
				Inspectors report	Q3 2025	Not Started									
				Adoption of the Local Plan	Q3 2025	Not Started									
BEN001a	Adopted Local Plan - Develop policies to deliver the right housing mix which responds to local needs including affordable housing	Diverse, healthy and cohesive communities - not just homes	Delivery	Annual delivery	Dec-24	On Track	Cllr Porter	Adrian Fox	Existing staff		✓	✓	✓	✓	Annual monitoring report - Jan - Dec and reported in February
BEN002	Digitisation and review of the Planning Service (linked to this other services that use the IDOX platform). (TC25 Action - TC050)	Improved satisfaction for our services	Scoping	Review to commence	May/June 24	On Track	Cllr Porter	Julie Pinnock Lorna Hutchings David Ingram	TC25 PID	✓					Ongoing high level scoping of digital options and broader partner networking and DLUCH engagement, to deliver TC25 digital transformation and efficiencies.
				Initial Review completed	TBC	Not Started									
				Implementation of transformation	TBC	Not Started									
				Completion of transformation	2025/26	Not Started									
BEN003	Improve customer experience in Planning	Improved satisfaction for our services	Proposal	Linked to milestones in BEN002	2025/26	On Track	Cllr Porter	Julie Pinnock & Lorna Hutchings	TC25 PID	✓		✓			Links to the review
BEN004	Continue working with Town Forum	Constructive and effective partnerships across the district	Delivery	Town Forum to comment on some major planning applications	2024/5	Complete	Cllr Porter	Julie Pinnock	Existing resources			✓			
BEN005	Continue working with Parish Councils	Constructive and effective partnerships across the district	Initiation	Parish training and briefing - bespoke to WCC. Attendance at Southern Parishes meeting.	Q3 2024	On Track	Cllr Porter	Lorna Hutchings	Existing resources			✓			Much work undertaken in Local Plan Consultation, also covered in November Parish Liaison. At that meeting it was agreed we would hold a planning special training session building on the existing work undertaken by enforcement team the Parish workshop held 02.11.2023. Progress after election
BEN006	Odour, artificial light, air quality - Guidance for those submitting planning applications	An open, transparent, inclusive and enabling council	Not started	Drafting of odour guidance, artificial light, air quality	2025	Not Started	Cllr Porter	David Ingram	Existing staff		✓	✓			Will be linked to policies in emerging local plan, therefore will follow local plan timetable
BEN007	Neighbour Notification Process (TC25 Action - TC053)	An open, transparent, inclusive and enabling council	Closure	Review to commence	Q3 2023	Complete	Cllr Porter	Julie Pinnock	Existing staff	✓					Adoption of SCI complete. Further actions linked to BEN002 digitisation of planning service
				Initial Review completed	Q3 2023	Complete									
BEN008	Regulatory - Fee Increases (TC25 Action - TC055) (Full cost recovery (non statutory fees))	A balanced budget and stable council finances	Delivery	Review to commence	Jan-24	Complete	Cllr Porter	Julie Pinnock / Lorna Hutchings / David Ingram	Existing Staff	✓					Planning fees - National fee increases Dec 23 and WCC fee charge increases and cost recovery for existing services April 24 implemented. Public Protection / Licensing fees to be reviewed in 2024 with bench marking ready for April 2025.
				Completion of transformation	Apr-25	On Track									
BEN009	Review of Local Enforcement Plan (TC25 Action - TC056) Governance, relationship, engagement, collaboration.	An open, transparent, inclusive and enabling council	Initiation	Review to commence	Nov-23	Complete	Cllr Porter	Lorna Hutchings	Existing staff	✓		✓	✓		Following workshop of Nov 23, final amendments to complete post election July 2024 and deliver to cabinet member for approval Q3 2024
				Initial Review completed	Aug-24	On Track									
				Implementation of transformation		Not Started									
				Completion of transformation	Q3 2024	Not Started									
BEN010	Use of Planning Performance Agreements (PPA) (TC25 Action - TC057)	A balanced budget and stable council finances	Delivery	Review to commence	Jan-24	Complete	Cllr Porter	Lorna Hutchings	Funded from the PPA	✓		✓			PPA template complete Jan 24, fee calculator spreadsheet to complete March 24 and to be updated by finance from April 24.
				Completion of transformation	2024/25	Complete									
BEN011	Air Quality Management Area / Plan Compliance with National Air Quality Standards	Cleaner air than national targets	Initiation	Launch consultation (after general election) July 2024	Q3 2024	On Track	Cllr Porter	David Ingram	Budget and existing resources		✓		✓		Draft Air Quality Strategy ready for consultation after general election

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BEN012	Facilitate and support the development and delivery of strategically important sites and infrastructure across the district. •West of Waterloo (cross boundary development WCC/HBC) □3000 residential units; including affordable and extra care housing, employment, local centre, community facilities and education provision. •Kings Barton □2000 residential units; including affordable and extra care housing, local centre, community facilities, park and ride facility, closure of Andover Road; infrastructure provision and education provision. •North Whiteley □3500 residential units; including affordable and extra care housing, employment, community facilities and sport provision; allotments and landscaping, link road between Whiteley and Botley and other infrastructure and education provision.	An open, transparent, inclusive and enabling council	Delivery	S106 and planning obligations contain key milestones	On-going	On Track	Cllr Porter	Julie Pinnock	Existing staff (developer funded officers)		✓	✓	✓		Existing staff resources including planning / communities / legal: •West of Waterloo - No funded resources. •North Whiteley – developer funded implementation officer – December 2024 •Kings Barton – developer funded consultant - April 2025	
BEN013	Air Quality Strategy Compliance with National Air Quality Standards	Cleaner air than national targets	Initiation	Launch consultation (after general election) July 2024	Q3 2024	On Track	Cllr Porter	David Ingram	Budget and existing resources		✓		✓		Draft Air Quality Strategy ready for consultation after general election	
BEN014	Develop policies to address the issues of houses in multiple occupation and student accommodation in Winchester as well as the needs of young people and families	More young people choosing to live and work in the district	Delivery	Annual monitoring	Dec-24	On Track	Cllr Porter	Adrian Fox	Existing staff		✓					
BEN015	Building Control future delivery model (TC25 Action - TC047)	A balanced budget and stable council finances	Initiation	Review to commence	Jan-24	Started	Cllr Porter	David Ingram	TBC	✓						
				Initial Review completed	Jun-24	Not Started										
				Implementation of transformation	TBC	Not Started										
				Completion of transformation	2024/25	Not Started										
BEN016	Built Environment - review of agency staff. Recruitment strategy. (TC25 Action - TC048)	A balanced budget and stable council finances	Delivery	Review to commence	Jan-24	On Track	Cllr Porter	Julie Pinnock	Staff budget	✓						Only 2 agency staff remain in Development Management. One is covering a major planning application (Committee expected July/Aug 2024), the other is covering maternity leave - likely to end July 2024. There remain agency temporary staff in Building Control which will be reviewed as part of BEN015.
				Initial Review completed	Feb-24	On Track										
				Implementation of transformation	Jul-24											
				Completion of transformation	2024/25											
BEN017	Historic Environment Record (HER) (TC25 Action - TC051)	A balanced budget and stable council finances	Start-up	Review to commence	Jul-24	Not Started	Cllr Porter	Julie Pinnock / Daniel Ayre	TBC	✓						
				Initial Review completed	TBC	Not Started										
				Implementation of transformation	TBC	Not Started										
				Completion of transformation	25/26	Not Started										
BEN018	Nutrient neutrality - mitigation	High accessibility and usage of our services	Initiation	Review to commence	Jan-24	Complete	Cllr Porter	Dawn Adey / Robert Green	TBC PID and project to identify resources.		✓					
				Initial Review completed	Feb-24	Complete										
				PID complete with actions	Feb-24	Complete										
				Project start up	Mar-24	On Track										

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				Implementation of transformation	Q3 24	Not Started									
BEN019	Support festivals held across the district including Boomtown	More young people choosing to live and work in the district	Delivery	On-going annually	Mar-25	On Track	Cllr Porter	Cllr Porter	Staff budget			✓	✓		