

Winchester City Council has received an application from Benamor Ltd, 4 Wilderton Road, Poole, BH13 6EE for a Premises Licence New for Vodka Bar And Nightclub, Upper Brook Street, Winchester, Hampshire, SO23 8AL.

The purpose of the application is to provide licensable activities as detailed below:-

	Monday to Saturday	Sunday	New Years Eve to New Years Day
Plays (a), Films (b), Indoor Sporting Events (c), Boxing or Wrestling Entertainment (d), Live Music (e), Recorded Music (f), Performance of Dance (g), Anything Similar to (e), (f) or (g) (All Indoors Only)	10:00 – 03:00	10:00 – 00:00	10:00 – 10:00
Late Night Refreshment (Indoors & Outdoors)	23:00 – 03:00	23:00 – 00:00	23:00 – 05:00
Supply of Alcohol (for consumption both on and off the premises)	10:00 – 03:00	10:00 – 00:00	10:00 – 10:00

**Representations from Responsible Authorities or any other person must be received at Winchester City Council offices no later than 3 March 2025.**

Only written representations that relate to one or more of the four licensing objectives can be considered. The licensing objectives are:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

Representations must clearly set out the likely effects the grant of the licence would have on the promotion of at least one of the licensing objectives, and must clearly relate to the premises for which application is being made.

The Act requires the Council to disregard representations that are considered to be frivolous or vexatious or repetitive.

**Please note that relevant representations will form part of a public document which will include your name and address and will appear on this website. Anonymous representations will be disregarded.**

Please send any Representations or queries regarding this application to [licensing@winchester.gov.uk](mailto:licensing@winchester.gov.uk) or to the following address:-

Licensing Section  
 Winchester City Council  
 City Offices  
 Colebrook Street  
 Winchester  
 SO23 9LJ

The application may be viewed by appointment at the City Offices.

## Application for a premises licence to be granted under the Licensing Act 2003

### Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We BENAMOR LTD  
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description <b>VODKA BAR AND NIGHTCLUB UPPER BROOK STREET</b>			
Post town	WINCHESTER	Postcode	SO23 8AL

Telephone number at premises (if any)	
Non-domestic rateable value of premises	<b>£88000.00</b>

### Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

a)	an individual or individuals *		please complete section (A)
b)	a person other than an individual *		
	i as a limited company/limited liability partnership	X	please complete section (B)
	ii as a partnership (other than limited liability)		please complete section (B)
	iii as an unincorporated association or		please complete section (B)
	iv other (for example a statutory corporation)		please complete section (B)
c)	a recognised club		please complete section (B)
d)	a charity		please complete section (B)

e)	the proprietor of an educational establishment		please complete section (B)
f)	a health service body		please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)	the chief officer of police of a police force in England and Wales		please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

**(A) individual applicants** (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over		Please tick yes	
<b>Nationality</b>					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)					

**Second individual applicant** (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)					

**(B) Other applicants**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

Name BENAMOR LTD
Address 4 WILDERTON ROAD, POOLE, BH13 6EE
Registered number (where applicable) 14251588
Description of applicant (for example, partnership, company, unincorporated association etc.) PRIVATE LTD COMPANY
Telephone number (if any) [REDACTED]
E-mail address (optional) [REDACTED]



### Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
05	03	2025

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

This will be a mixed use of the top 2 floors mostly used as a food hall with several independent food traders and bars and a dedicated nightclub/event space area in the basement area. This concept is based on an existing premises which is already being successfully operated in Bournemouth in a venue called 'Helch Market', by the same company. Each floor will be functional as dining spaces and as night club spaces for events. The existing smoking yard area will be used as quiet seating for the food halls and bars. The first floor situates a flat which will be occupied by the owner of the venue.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	X
b)	films (if ticking yes, fill in box B)	X
c)	indoor sporting events (if ticking yes, fill in box C)	X
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	X
e)	live music (if ticking yes, fill in box E)	X
f)	recorded music (if ticking yes, fill in box F)	X
g)	performances of dance (if ticking yes, fill in box G)	X
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	X

<b>Provision of late night refreshment</b> (if ticking yes, fill in box I)	X
<b>Supply of alcohol</b> (if ticking yes, fill in box J)	X

In all cases complete boxes K, L and M

**A**

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of a play take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	X
Day	Start	Finish		Outdoors	
				Both	
Mon	10:00	03:00	<b>Please give further details here</b> (please read guidance note 4)		
	-----	-----			
Tue	10:00	03:00			
	-----	-----			
Wed	10:00	03:00	<b>State any seasonal variations for performing plays</b> (please read guidance note 5)  NYE 1000HRS TO 1000HRS ON JAN 1ST		
	-----	-----			
Thur	10:00	03:00			
	-----	-----			
Fri	10:00	03:00	<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
	-----	-----			
Sat	10:00	03:00			
	-----	-----			
Sun	10:00	00:00			
	-----	-----			

**B**

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	X
Day	Start	Finish		Outdoors	
				Both	
Mon	10:00	03:00	<b>Please give further details here</b> (please read guidance note 4)		
	-----	-----			
Tue	10:00	03:00			
	-----	-----			
Wed	10:00	03:00	<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)  NYE 1000HRS TO 1000HRS ON JAN 1ST		
	-----	-----			
Thur	10:00	03:00			
	-----	-----			
Fri	10:00	03:00	<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
	-----	-----			
Sat	10:00	03:00			
	-----	-----			
Sun	10:00	00:00			
	-----	-----			

**C**

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon	10:00	03:00	
Tue	10:00	03:00	<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)  NYE 1000HRS TO 1000HRS ON JAN 1ST
Wed	10:00	03:00	
Thur	10:00	03:00	<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri	10:00	03:00	
Sat	10:00	03:00	
Sun	10:00	00:00	



**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	X
Day	Start	Finish		Outdoors	
				Both	
Mon	10:00	03:00	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue	10:00	03:00			
Wed	10:00	03:00	<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)  NYE 1000HRS TO 1000HRS ON JAN 1ST		
Thur	10:00	03:00			
Fri	10:00	03:00	<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	10:00	03:00			
Sun	10:00	00:00			

**E**

Live music Standard days and timings (please read guidance note 7)			Indoors	X
			Outdoors	
Day	Start	Finish	Both	
Mon	10:00	03:00	<b><u>Please give further details here</u></b> (please read guidance note 4)	
	-----	-----		
Tue	10:00	03:00		
	-----	-----		
Wed	10:00	03:00	<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 5)  NYE 1000HRS TO 1000HRS ON JAN 1ST	
	-----	-----		
Thur	10:00	03:00		
	-----	-----		
Fri	10:00	03:00	<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)	
	-----	-----		
Sat	10:00	03:00		
	-----	-----		
Sun	10:00	00:00		
	-----	-----		

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	X
				Outdoors	
				Both	
Day	Start	Finish			
Mon	10:00	03:00	<b>Please give further details here</b> (please read guidance note 4)		
	-----	-----			
Tue	10:00	03:00			
	-----	-----			
Wed	10:00	03:00	<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)  NYE 1000HRS TO 1000HRS ON JAN 1ST		
	-----	-----			
Thu	10:00	03:00			
	-----	-----			
Fri	10:00	03:00	<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
	-----	-----			
Sat	10:00	03:00			
	-----	-----			
Sun	10:00	00:00			
	-----	-----			

**G**

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	x
Day	Start	Finish		Outdoors	
				Both	
Mon	10:00	03:00	<b>Please give further details here</b> (please read guidance note 4)		
	-----	-----			
Tue	10:00	03:00			
	-----	-----			
Wed	10:00	03:00	<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)  NYE 1000HRS TO 1000HRS ON JAN 1ST		
	-----	-----			
Thur	10:00	03:00			
	-----	-----			
Fri	10:00	03:00	<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
	-----	-----			
Sat	10:00	03:00			
	-----	-----			
Sun	10:00	00:00			
	-----	-----			



# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	X
Mon	10:00	03:00		Outdoors	
	-----	-----		Both	
Tue	10:00	03:00	<b>Please give further details here</b> (please read guidance note 4)		
Wed	10:00	03:00			
	-----	-----			
Thur	10:00	03:00	<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5)		
Fri	10:00	03:00	NYE 1000HRS TO 1000HRS ON JAN 1ST		
	-----	-----			
Sat	10:00	03:00	<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
	-----	-----			
Sun	10:00	00:00			
	-----	-----			

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	X
Mon	23:00	03:00	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue	23:00	03:00			
Wed	23:00	03:00	<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 5)		
Thur	23:00	03:00			
Fri	23:00	03:00	<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	23:00	03:00			
Sun	23:00	00:00			

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	
				Off the premises	
				Both	X
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)  NYE 1000HRS TO 1000HRS ON JAN 1ST		
Mon	1000	0300			
Tue	1000	0300			
Wed	1000	0300			
Thur	1000	0300			
Fri	1000	0300			
Sat	1000	0300			
Sun	1000	0000			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

<b>Name</b> David Jamal BENAMOR	
<b>Date of birth</b> [REDACTED]	
<b>Address</b> [REDACTED]	
<b>Postcode</b>	[REDACTED]
<b>Personal licence number (if known)</b> BH193820	
<b>Issuing licensing authority (if known)</b> BCP COUNCIL	

**K**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).**

THERE ARE NO PLANS FOR ANY ACTIVITIES OF AN ADULT NATURE THAT MAY GIVE RISE TO CONCERNS IN RESPECT OF CHILDREN.

**L**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)  NYE 1000HRS TO 1000HRS ON JAN 1ST
Day	Start	Finish	
Mon	10:00	03:30	<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)
Tue	10:00	03:30	
Wed	10:00	03:30	
Thur	10:00	03:30	
Fri	10:00	03:30	
Sat	10:00	03:30	
Sun	10:00	00:30	

**M**

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)



Previously this premises was operated as a nightclub until poor management resulted in the review and removal of the premises licence.

This new venture will be a mixed use of the top 2 floors mostly used as food halls with several independent food traders and bars and a dedicated nightclub area in the basement area. This is based on a concept in an existing premises which is already being successfully operated in Bournemouth in a venue called 'Helch Market', by the same company. Each floor will be functional as dining spaces and as night club spaces for events. The existing smoking yard area will be used as quiet seating for the food halls and bars. The first floor has a flat/office which will be occupied by the owner of the venue. As in the company's venue in Bournemouth, all staff will be experienced and trained in licensing law and conflict management to ensure that the premises is a safe and welcoming venue both for customers and local residents alike.

#### **b) The prevention of crime and disorder**

The premises licence holder shall ensure that a representative of the premises (whenever possible the DPS) attends regular pubwatch meetings or meetings of any similar scheme, so long as the scheme is in existence and welcomes participation of the venue representative.

The DPS or their representative shall ensure that descriptions of disorderly/banned individuals are circulated to other licensed venues via Pubwatch or similar scheme. The DPS will work with Hampshire Constabulary and other licensed venues by refusing entry to any person who has been included on the banned list.

Publication and dissemination of information to the public and arrangements for the provision and staffing of a hotline number for dealing with complaints, in an area agreed with the Licensing Authority.

A log must be kept of complaints received detailing the date, incident, staff member, and action taken by the Licence Holder, made available to any authority upon request.

The premises licence holder shall ensure that a community liaison meeting is held at the premises at least once per annum, with an invitation extended to local residents and all Responsible Authorities to discuss any issues arising from the operation of the premises.

#### **Last Entry / Re-entry**

**No persons, except for staff shall be permitted to enter or re-enter after 02:00**

#### **Security**

- **From 22:00 until the closing time of the venue, a ratio of two frontline door supervisor, SIA registered security staff shall be employed at the venue for the first one hundred persons and then one per 100 thereafter. E.g. 1 -100, 2 door / security staff, 101 – 200, 3 door / security staff. 201-300 4door / security staff and so on.**

- This number is to include only frontline door supervisor SIA staff employed solely on door supervisor / security duties, i.e. safety and security at the venue.
- All persons who are frontline door supervisor SIA registered and whose position or role profile is solely security at the venue, shall wear a fluorescent and reflective orange tabard or jacket, clearly marked security at all times
- All front door refusals are to be recorded promptly, including the reason i.e. too intoxicated, barred suspicion of drugs etc.
- If a person is ejected from the venue by a member of staff, a record must be made of the incident including details of the staff members involved and a summary of the circumstances. This must be completed as soon as practicable but prior than the end of that persons shift.
- At the terminal hour of operation, the licence holder shall ensure that adequate numbers of door supervisors are employed to assist with the management of customers leaving the venue as well as those remaining in the vicinity of the premises.
- The licence holder shall maintain a duty register giving details of each and every person employed in the role of a security and shall provide upon request by any responsible authority, the following details:- The full licence number, name, residential address and telephone number of that person; The time at which they commenced that period of duty, with a signed acknowledgement by that person; The time at which they finished the period of duty, with a signed acknowledgement by that person; Any times during the period of duty when they were not on duty;
- If that person is not employed directly by the licence holder or venue but via a security contractor company, then details of this company must also be supplied (company name and out of office contact details)
- The register shall be so kept upon the premises that it relates so that it can be readily inspected by any responsible authority immediately upon request.
- The duty register shall comprise of a bound, consecutively page-numbered book and the licence holder shall ensure that this register is kept in a secure environment in order to prevent unauthorised access or alterations to same.

#### **Capacity**

The licence holder shall ensure that a suitable counting method is used to determine the number of persons entering and leaving the premises to enable a constant and accurate record of persons within the premises at all times when licensable activities are taking place. Such records shall be made immediately available to any responsible authority upon request.

#### **CCTV**

- A colour recording CCTV system that captures images from the main public areas shall be fully operational whilst licensable activities are taking place.
- The system shall be able to cope with all levels of and types of illumination.
- The recording equipment shall be stored and operated in a secure environment with limited access, to avoid damage, theft, unauthorised viewing and maintain the integrity of the system.
- The system shall be serviced at least annually and maintained to a standard that is acceptable to the police licensing department responsible for the area.
- The system clock shall be checked regularly for accuracy taking account of GMT and BST.
- Digital systems shall have sufficient storage capacity for a minimum of 31 days evidential quality recordings The images produced shall be date and time stamped.



- A notice shall be displayed at the entrance to the premises advising that CCTV is in operation.
- An additional recording CCTV camera shall be installed and fully operational whilst the venue is open to the public to cover the area immediately outside the front of the premises capturing any queuing area.
- It is important that the Police are able to access data from the systems quickly and easily and therefore provision shall be made that at all times the premises is open a person is in attendance who is nominated by the data controller who has access to the secure area who is able to operate the equipment and download data.

#### **BWV**

- At times when the venue is operating SIA security, all SIA staff shall wear and operate body worn video (BWV) recording equipment at all times.
- The equipment shall be owned, operated and maintained by the premises licence holder and not by a third party.
- The images shall be made available as soon as practicable but at least within 48 hours to the police on request The equipment shall record high definition colour images and be able to capture sound, specifically conversation. The equipment shall be able to operate in all levels of illumination and images shall be time / date stamped.
- The BWV shall be of a similar specification to those currently utilised by Hampshire Constabulary and as such shall be of sufficient quality to produce evidential data.
- There shall be sufficient number of devices and or batteries at the venue to ensure that the devices are able to operate continually.
- Data obtained on the BWV shall be downloaded and stored in such a way to prevent images being edited or deleted as soon as practicable Data shall be retained for a minimum of 28 days

#### **Glass / Bottles**

The venue shall use either polycarbonate, plastic or paper drinking vessels and where commercially available PET bottles. No glass bottles shall be dispensed to customers and therefore either plastic bottles shall be used or the beverage decanted from the glass bottle.

#### **Incident Recording**

- An incident record shall be maintained to record any activity of a violent, criminal or anti-social nature at the premises.
- The record shall contain the time and date, the nature of the incident, the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident.
- This record shall be produced to any responsible authority upon request.
- This record shall be retained at the premises to which they relate for a period of 12 months.

#### **Refusals**

- A record shall be kept of all refusals to sell or supply any age restricted product.

- The record shall be kept and maintained at the premises to which the refusals relate and shall be made available for inspection immediately upon request by any responsible authority.
- The record of refusals shall be retained for 12 months

#### **Drugs**

The Premises Licence Holder shall provide to the police licensing officer responsible for the area, a written drugs policy detailing the actions to be undertaken to minimize the opportunity to use or supply illegal substances within the premises. This policy shall include as a minimum: Searching, Disruption tactics, Staff training, Safe handling, Retention & Disposal

#### **Personal Licence Holder**

A Personal Licence holder shall be engaged and working on the premises at all times when licensable activities are being conducted.

### **c) Public safety**

#### **Smoking**

From 22:00 hours until the close of the venue, the smoking area shall be physically monitored by SIA door staff being in the designated smoking area during licensable hours.

#### **Vulnerability**

- A written policy on how the venue deals with vulnerability shall be implemented and as a minimum shall include the following:
- A definition of the different types of vulnerability that may present at the premises.
- How best to communicate with vulnerable people. For example, people who are drunk, people on their own, people behaving aggressively and people who are ill.
- How to safeguard vulnerable people, including information on first aid administration and referral to the ambulance service and police where relevant.
- Best practice for partnering with agencies, such as taxi companies, local authorities and other venues.
- What to do if you sense a vulnerable person is in danger, for example if they leave the venue alone or with people they didn't arrive with.
- The operator shall also promote the "Ask for Angela" campaign

#### **ID Scanning**

- The premises licence holder shall operate an electronic identification scanning system such as "GBD" or "Patron Scan" or similar electronic document scanning device that is commercially available.
- From 22:00 until the close of the venue, all customers entering the premises shall be asked to produce photographic identification, such as a passport,



driving licence or PASS card and agree to the said identification being electronically scanned and the details retained in accordance with GDPR.

- Customers who do not agree shall be refused entry.

#### **Staff Training**

- All staff , regardless of being in paid employment or not, shall receive information and training concerning the sale and supply of age-restricted products.
- This training shall cover their legal responsibilities and action to be taken in the event of suspicions being aroused that someone is purchasing or attempting to purchase an item when they are under the legal age to do so. And training in spotting signs and symptoms of intoxication and how to deal with it.
- All staff shall sign an acknowledgement documenting that they have completed this training and have understood their responsibilities.
- This training shall be reviewed and updated at reasonable intervals but as a minimum, annually.
- All staff shall be fully trained to perform their role. They will also be trained in the contents of the premises licence including times of operation, licensable activities and all conditions.
- Training shall be recorded in documentary form that shall be available for immediate inspection at the request of any responsible authority.
- The records shall be retained upon the premises that the staff work for a minimum of 12 months.

#### **Welfare Officer**

- A member of staff shall be employed from 22:00 until the close of the venue as a welfare officer.
- They shall be identified by wearing a reflective pink jacket / tabard clearly marked "Welfare" on the reverse.
- Their role is to be the liaison between the venue management, doorstaff (when on duty) and bar staff.
- They shall be able to spot signs of vulnerability, welfare and intoxication.
- Welfare officers shall not be utilised as bar staff, glass collectors etc. or in any other role.

#### **Till Prompts**

The premises licence holder shall ensure that all tills have a prompt message to question staff over the age of the customer when any age restricted product is being purchased.

#### **d) The prevention of public nuisance**

Whilst music is being played as part of regulated entertainment, the licensee or appointed member of staff shall check periodically that noise levels are acceptable.

Such monitoring shall be carried out at the boundary of the premises to ensure that local residents are not likely to be disturbed.

Prominent, clear notices shall be displayed at all exits requesting customers to respect the needs of local residents, to leave the premises and the area quietly.

Staff shall be given appropriate instructions and training to encourage customers to leave the premises quietly and not to loiter in the vicinity of the premises so as to minimise disturbance to local residents.

Prominent, clear notices shall be displayed at the point of sale and all exits requesting customers to use the litter bins provided. Any litter arising from the premises or from its customers in the immediate vicinity, shall be collected and removed.

Regulated entertainment shall be restricted to the inside of the premises. All doors and windows that are capable of being opened directly to the outside of the premises shall be kept closed from 22:00, except for access and egress, whilst the premises are in use for the purposes of regulated entertainment.

The volume of music shall be reduced to a background level no later than 30 minutes before the premises close.

A dispersal policy shall be implemented and adhered to.

The rear smoking area will close to the public no later than 03:00.

From 22:00 until venue close, the bar on the plan with the label "BAR 3", which faces the outside seating/smoking area, will be closed and will provide no service.

The premises licence holder shall produce a Noise Management plan for the outside smoking/seating area and shall ensure compliance with all aspects of this plan thereafter.

This Noise Management plan shall be agreed with the Licensing Authority within 28 days of the commencement of this premises licence.

#### **Litter**

**Any litter arising from the premises or from its customers in the immediate vicinity, shall be collected and removed.**

#### **e) The protection of children from harm**

##### **Age Verification**

- **The operator shall ensure that there is a system in place to identify every individual who appears to be under 25 years of age and seeking to purchase or be supplied with age restricted products at or from the premises.**
- **Those identified shall produce acceptable means of identification and age confirmation.**
- **Acceptable identification documents shall be either a passport, photo driving licence or PASS accredited photo ID.**
- **If the person seeking age restricted products is unable to produce acceptable means of identification, no sale or supply of the products shall be made to or for that person.**
- **All refusals and challenges shall be documented and held at the venue and made available to any responsible authority upon request.**



**Checklist:****Please tick to indicate agreement**


<input checked="" type="checkbox"/>	I have made or enclosed payment of the fee.	X
<input checked="" type="checkbox"/>	I have enclosed the plan of the premises.	X
<input checked="" type="checkbox"/>	I have sent copies of this application and the plan to responsible authorities and others where applicable.	X
<input checked="" type="checkbox"/>	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	X
<input checked="" type="checkbox"/>	I understand that I must now advertise my application.	X
<input checked="" type="checkbox"/>	I understand that if I do not comply with the above requirements my application will be rejected.	X
<input checked="" type="checkbox"/>	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
<b>Signature</b>	

Date	1 <sup>st</sup> February 2025
Capacity	David Jamal Benamor, Director of Benamor Ltd

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
David Jamal Benamor, [REDACTED]			
Post town	[REDACTED]	Postcode	[REDACTED]
Telephone number (if any)	[REDACTED]		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
[REDACTED]			

### Notes for Guidance

- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:

- o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
- o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
- o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
- o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
- o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;



- o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
  4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
  5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
  6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
  7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
  8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
  9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
  10. Please list here steps you will take to promote all four licensing objectives together.
  11. The application form must be signed.
  12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
  13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
  14. This is the address which we shall use to correspond with you about this application.
  15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be issued to an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

They do this in one of two ways:

- 1) by providing with this application, copies or scanned copies of the documents which an applicant has provided, to demonstrate their

entitlement to work in the UK (which do not need to be certified) as per information published on gov.uk and in guidance.

- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

### **Home Office online right to work checking service.**

As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth, will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copies of documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.