

FEEES AND CHARGES

2024 - 2025



Contents

1. Building Control	6
1.1 Standard charges – for the creation or conversion of New Housing.....	6
1.2 Building Notice Charge – Domestic Extensions to a Single Building.....	6
1.3 Building Notice Charge – Domestic Alterations to a Single Building.....	8
1.4 Standard Charges – All other non-domestic work – extensions and new build.....	9
1.5 Standard charges – All other non-domestic work – alterations.....	9
1.6 Other charges/ reductions/ exemptions	10
2. Cemetery Fees (for Magdalen Hill Cemetery) (Town Forum)	12
2.1 Cemetery Fees	12
3. Historic Environment.....	15
3.1 Historic Environment.....	15
4. Engineering.....	16
4.1 Engineering	16
5. Environmental Services (formally set through Environmental Services Contract)	17
5.1 Waste and recycling.....	17
6. Economy	18
6.1 Street Markets.....	18
7. General Fund Housing	19
7.1 Houses in Multiple Occupation licence.....	19
7.2 Park Homes Annual Fees (Relevant Protected Sites only)	19

7.3 Community safety and neighbourhood services.....	21
8. Housing Revenue Account.....	22
8.1 Lifeline Rental Charges.....	22
8.2 Garages (weekly charges).....	23
8.3 Guest Room Hire.....	23
9. IMT.....	24
9.1 Street naming and numbering.....	24
10. Land Charges Fees with VAT	25
10.1 Land Charges.....	25
11. Legal Services	26
11.1 Legal Services.....	26
12. Natural Environment & Recreation (Town Forum)	28
12.1 Sports Pitches	28
12.2 Other Charges.....	29
12.3 Special Events.....	30
13. Pest Control.....	31
13.1 Residential.....	31
13.2 Commercial.....	32
14. Special Maintenance.....	33
14.1 Special Maintenance.....	33
15. Tourism and Marketing.....	34
15.1 Tourism and Marketing	34
16. Visitor Information Centre.....	36

16.1 Visitor Information Centre.....	36
17. Development Management	37
17.1 Pre Planning Application Fees.....	37
17.2 Planning Enforcement.....	39
18. Public Protection and Licensing Services	40
18.1 Miscellaneous.....	40
18.2 Taxi and Private Hire Licenses.....	42
19. Parking.....	44
19.1 Off-street car parks (to note 2024/25 charges are not planned to be implemented until October 2024).....	44
19.2 Off-Street Car Parks – Season Tickets	46
19.3 Permits	49
20. Meadowside Leisure Centre (Core Fees).....	51
20.1 Facilities and activity	51
21. Winchester Sport and Leisure Park (Core Fees).....	52
21.1 Gym Sessions	52
21.2 Swimming	52
21.3 Other charges.....	52
22. Development Management (Statutory Fees)	53
22.1 Planning Applications	53
22.2 Exemptions/Reductions.....	62
23. Environmental Licencing.....	66
23.1 Local Air Pollution Prevention and Control (Statutory Fees)	66
23.2 Premises (Statutory Fees)	67

23.3 Gambling Act 2005 Fees (Statutory Fees)	69
24. Roads and Highways.....	71
24.1 Abandoned Vehicles - Removals (Statutory fees) last updated 06.04.2023.....	71
24.2 Abandoned Vehicles - Storage (Statutory fees) last updated 06.04.2023.....	72
24.3 Abandoned Vehicles – Disposal (Statutory fees) last updated 06.04.2023.....	72
25. Communications	73
25.1 Film & Media Production.....	73

1. Building Control

1.1 Standard charges – for the creation or conversion of New Housing

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
	2 Dwellings	1,326.00	1,486.00
	3 Dwellings	1,669.00	1,870.00
	4 Dwellings	2,012.00	2,254.00
	5 Dwellings	2,356.00	2,639.00
	6 Dwellings	2,698.00	3,022.00

(Fees include VAT if applicable).

An alternative to a Building Notice Application is a Full Plans Application where detailed drawings are being deposited. For this type of application deposits of approximately 25% of the above rates are collected with application; and the balance is invoiced after commencement.

For 7 or more dwellings or if the floor area exceeds 300m² the charge is individually assessed.

1.2 Building Notice Charge – Domestic Extensions to a Single Building

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
Single Storey Extensions – Building Charge Notice	Single storey extension floor area not exceeding 10m ²	590.00	661.00
	Single storey extension floor area exceeding 10m ² but not exceeding 40m ²	785.00	880.00
Single Storey Extensions – Building Charge Notice	Single storey extension floor area exceeding 40m ² but not exceeding 100m ²	981.00	1,099.00

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
Two Storey Extensions	Two storey extension floor area not exceeding 40m ²	834.00	935
	Two storey extension floor area exceeding 40m ² but not exceeding 200m ²	1,030.00	1,154.00
Loft Conversions	Loft Conversion that does not include the construction of a dormer up to 60m ²	638.00	715.00
	Loft Conversion that includes the construction of a dormer up to 60m ²	737.00	826.00
Garages and Carports	Erection or extension of a non-exempt attached or detached domestic single storey garage or carport up to 100m ²	492.00	552.00
	Erection or extension of a detached garage building with a first floor over with combined internal floor area not exceeding 150m ² (non- sleeping use)	590.00	661.00
Other	Conversion or partial conversion of a garage to a habitable room (s)	442.00	496.00

(Fees include VAT if applicable).

An alternative to a Building Notice Application is a Full Plans Application where detailed drawings are being deposited. For this type of application, a deposit of £250 is collected with application; the balance is invoiced after commencement.

1.3 Building Notice Charge – Domestic Alterations to a Single Building

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
Underpinning		737.00	826.00
Renovation of a thermal element to a single dwelling		351.00	394.00
Alterations, Installation of Fittings (not electrical) and/or Structural Alterations (if ancillary to the building of the extension – no additional charge)	Estimated cost less than £1,000*	238.00	267.00
	Estimated cost between £1,001 and £5,000*	356.00	399.00
	Estimated cost between £5,001 and £25,000	491.00	550.00
	Estimated cost between £25,001 and £50,000	834.00	935.00
	Estimated cost between £50,001 and £75,000	1,030.00	1,154.00
	Estimated cost between £75,001 and £100,000	1,332.00	1,492.00
Window and Door Replacement	Per 1-4 window/ door installations*	227.00	255.00
	Per installation over 5 but less than 20 windows/ doors*	284.00	319.00

(Fees include VAT if applicable).

An alternative to a Building Notice Application is a Full Plans Application where detailed drawings are being deposited. For this type of application, a deposit of £250 is collected with application (exceptions as per below); the balance is invoiced after commencement.

*Full charge collected on application.

1.4 Standard Charges – All other non-domestic work – extensions and new build

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
Other Residential (Institutional and Other)/ Assembly and Recreation Use/ All Other Use Classes	Floor area not exceeding 10m ²	1,080.00	1,210.00
	Floor area exceeding 10m ² but not exceeding 40m ²	1,285.00	1,440.00
	Floor area exceeding 40m ² but not exceeding 100m ²	1,491.00	1,591.00
Industrial and Storage Usage	Floor area not exceeding 10m ²	770.00	863.00
	Floor area exceeding 10m ² but not exceeding 40m ²	873.00	978.00
	Floor area exceeding 40m ² but not exceeding 100m ²	1,080.00	1,210.00

(Fees include VAT if applicable).

An alternative to a Building Notice Application is a Full Plans Application where detailed drawings are being deposited. For this type of application, a deposit of £300 is collected with application; the balance is invoiced after commencement.

1.5 Standard charges – All other non-domestic work – alterations

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
Underpinning Works (with an estimated cost of works less than £50,000)		770.00	863.00
Window and Door Replacement	1-10 Installations per property*	227.00	255.00
	10-20 Installations per Individual Property*	284.00	319.00
Renovation of a Thermal Element (with an estimated		664.00	744.00

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
cost of works less than £50,000)			
Alterations not described elsewhere	Estimated cost less than £5,000	411.00	461.00
	Estimated cost between £5,001 and £25,000	565.00	633.00
	Estimated cost between £25,001 and £50,000	873.00	978.00
	Estimated cost between £50,001 and £100,000	1,080.00	1,210.00
Installation of Raised Storage Platform (Mezzanine Floor) less than 300m ²		977.00	1,095.00
Office or Shop Fit Out less than 300m ²		567.00	636.00

(Fees include VAT if applicable).

An alternative to a Building Notice Application is a Full Plans Application where detailed drawings are being deposited. For this type of application, a deposit of £250 is collected with application (exceptions as per below); the balance is invoiced after commencement.

*Full charge collected on application.

1.6 Other charges/ reductions/ exemptions

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
Exemption	Works provided for the sole purpose of providing access, accommodation or facilities for disabled persons relating to dwellings and public buildings do not attract an application charge.	N/A	N/A

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
Regularisation Charge	Work carried out without permission attracts a charge equal to 140% of the corresponding Building Notice Net Charge	N/A	N/A
Reduction in Plan Charges	Repetitive work may attract a reduction of 25% per application.	N/A	N/A
Supplementary Charges	Certified notifiable electrical work	156.00	175.00
	Non-certified notifiable electrical work	296.00	332.00
	Structural check	272.00	305.00

(Fees include VAT if applicable).

2. Cemetery Fees (for Magdalen Hill Cemetery) (Town Forum)

2.1 Cemetery Fees

(For children less than 18 years of age there are no charges).

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
New grave dug to single depth (Adult/12 years +)	Residents residing inside the Old Town Boundary of St Barnabas, St Paul, St Luke, St Michael and St Bartholomew	1,625.00	1,734.00
	Residents residing within the remaining Winchester District	3,251.00	3,469.00
	Residents outside of the Winchester District	4,465.00	4,764.00
New grave dug to double depth (Adult/12years +)	Residents residing inside the Old Town Boundary of St Barnabas, St Paul, St Luke, St Michael and St Bartholomew	2,090.00	2,230.00
	Residents residing within the remaining Winchester District	4,180.00	4,460.00
	Residents outside of the Winchester District	5,806.00	6,195.00
New Cremation Casket Area	Residents residing inside the Old Town Boundary of St Barnabas, St Paul, St Luke, St Michael and St Bartholomew	696.00	743.00
	Residents residing within the remaining Winchester District	1,392.00	1,485.00
	Residents outside of the Winchester District	2,783.00	2,969.00
New Cremation Casket into new Burial Area	Residents residing inside the Old Town Boundary of St Barnabas, St Paul, St Luke, St Michael and St Bartholomew	1,160.00	1,238.00
	Residents residing within the remaining Winchester District	2,323.00	2,479.00
	Residents outside of the Winchester District	3,483.00	3,717.00

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
Simple adult grave at a later date after burial	Residents within the Winchester District	1,160.00	1,238.00
	Residents outside of the Winchester District	2,904.00	3,099.00
Simple grave (No Grants) unpurchased dug to single depth only – Adult (no charge for infants and children between 1 and 18 years)	Residents residing inside the Old Town Boundary of St Barnabas, St Paul, St Luke, St Michael and St Bartholomew	1,160.00	1,238.00
	Residents residing within the remaining Winchester District	2,323.00	2,479.00
	Residents outside of the Winchester District	3,483.00	3,717.00
Re-open Grave to Single Depth	Residents within the Winchester District	1,510.00	1,611.00
	Residents outside of the Winchester District	3,251.00	3,469.00
Re-open Grave to Double Depth	Residents within the Winchester District	1,974.00	2,106.00
	Residents outside of the Winchester District	3,949.00	4,214.00
Re-open for Cremation Casket Area	Residents within the Winchester District	347.00	370.00
	Residents outside of the Winchester District	717.00	765.00
Re-open for Cremation Casket into Burial Grave	Residents within the Winchester District	347.00	370.00
	Residents outside of the Winchester District	717.00	765.00
Ashes	Interring of Ashes with Coffin (or 2 sets of Ashes at the same time)/ Scattering of Ashes (with information in the register)	88.00	94.00
Miscellaneous Burial Fees	Premium rate for larger than standard coffin i.e. American Casket	Price on request	Price on request
	Preparation of a special plot		
	Providing a 24 hour service		
	Charge for choosing a Grave Space at time of arranging interment, with Cemetery Manager	88.00	94.00

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
	Charge for attending and assisting at families request for ashes burial	N/A	N/A
	Top-up and re-turf or re-seed sunken grave over 5 years at customer's request	N/A	N/A
	Transfer of Burial Rights	88.00	94.00
	Grant renewal for 10 years	88.00	94.00
	Ancestry/Genealogy Searches within 21 working days	15.00	16.00
Headstone for Purchased Grave	Residents within Winchester District	277.00	296.00
	Residents Outside of the Winchester District	553.00	590.00
Plaque for Purchased Grave or Purchased Cremation Area	Residents within Winchester District	132.00	141.00
	Residents Outside of the Winchester District	243.00	259.00
Memorials for Simple Graves over 18 years (No Grant)	Residents within Winchester District	132.00	141.00
	Residents Outside of the Winchester District	275.00	293.00
Replacement or Additional Headstone, Plaque or Vase	Residents within Winchester District	132.00	141.00
	Residents Outside of the Winchester District	275.00	293.00
Secondary Inscription	Residents within Winchester District	86.00	92.00
	Residents Outside of the Winchester District	177.00	189.00
Wooden Cross	Wooden Cross (simple grave)300mm x 600mm (No Grant)	111.00	118.00
Memorial Benches	Includes: provision of bench, plaque installation and maintenance for a period of 10 years	POA	POA
	Words carved into the bench	POA	POA
	Images or bespoke designs carved into the bench	POA	POA

(For children less than 18 years of age there are no charges).

3. Historic Environment

3.1 Historic Environment

Winchester City Council will normally impose a charge for commercial requests. This charge is levied to cover the cost of staff time and other related costs and overheads. The rates currently charged are set out below.

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
Commercial Enquiries: Historic and Conservation Matters.	Minimum Charge is 2 hours.	220.00	240.00
Hourly rate (including VAT)	Additional hourly charge per hour thereafter.	110.00	120.00

(Fees include VAT if applicable).

4. Engineering

4.1 Engineering

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
Professional Engineering Services Charge Rates (per hour)	Project Manager	51.00	70.80
	CAD Technician	29.00	36.00
	Engineering Technician	34.00	46.80
Street Name Plates (for developers and for private streets)	Cost of the name plate plus admin and installation fees	Individually priced	Individually priced

(Fees include VAT if applicable).

5. Environmental Services (formally set through Environmental Services Contract)

5.1 Waste and recycling

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
Garden waste service	140 litre bin	43.00	45.00
	240 litre bin	65.00	69.00
	140 litre bin (benefit discounted price)	29.00	35.00
	240 litre bin (benefit discounted price)	50.00	59.00
Bins* (price includes delivery)	New or replacement refuse bin	33.98	**39.43
	Replacement or addition recycling bin	33.98	**39.43
Bulky household collections	240 litre bin (price includes delivery)	33.98	**39.43
	Bulky waste single items	18.40	**21.35
	Bulky waste two/three items	31.53	**36.57
	Fridge/freezer	36.58	**42.42
	Bulky waste 1m ³	44.16	**51.22
	Bulky waste 2m ³	75.68	**87.78
	Bulky waste 3m ³	110.91	**128.64
	Bulky waste 4m ³	126.12	**146.28
	Full load	*237.71	**275.21

(Fees include VAT if applicable).

* Charges set in Environmental Services Contract and payable to the waste contractor Biffa. Price subject to increase every February in line with the February Retail Price Index.

** Prices include 20% VAT.

6. Economy

6.1 Street Markets

Description	Details/ Type (if applicable)			2023/24 Fee £	2024/25 Fee £		
Winchester City Street Market pitch fees	1 x 3m x 3m Gazebo	45.00	Wed – Sat	45.00	45.00		
		50.00	Jan - March				
		60.00	April - Oct			50.00	55.00
			Nov - Dec				
			60.00				
		45.00	Wed – Sat			45.00	45.00
	Jan - March						
	50.00		55.00				
	60.00	April - Oct	60.00	65.00			
		Nov - Dec					
60.00		65.00					
1 x 3m x 4.5m Gazebo	65.00	Wed - Sat	65.00	65.00			
	70.00	Jan - March					
	80.00	April – Oct			70.00	75.00	
1 x 3m x 3m Gazebo	45.00	Nov - Dec	80.00	85.00			
		Sunday	45.00	45.00			
		Jan – Dec					

(Fees include VAT if applicable).

7. General Fund Housing

7.1 Houses in Multiple Occupation licence

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
Houses in Multiple Occupation (HMO) licence	Licensing fee	1082.00	1155.00
	Re-licensing fee	854.00	911.00
	Accreditation	150.00	160.00
	Accreditation Renewal	99.00	106.00
	Immigration visit	96.00	102.00

(Fees include VAT if applicable).

7.2 Park Homes Annual Fees (Relevant Protected Sites only)

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
First application to be on Fit and Proper Person Register of site managers	Existing licence holders and new licence applications	FREE	FREE
Subsequent applications	Within the period of the original registration	142.00	151.00
Site line Annual Fee	Charges to site owners of 1 to 5 pitches	186.00	198.00
	Charges to site owners of 6 to 15 pitches	213.00	227.00
	Charges to site owners of 16 to 45 pitches	280.00	299.00
	Charges to site owners of 66 to 75 pitches	373.00	398.00

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
	Charges to site owners of 76 plus pitches	463.00	494.00
New site licence application – fee charges	Charges to site owners of 1 to 5 pitches	422.00	450.00
	Charges to site owners of 6 to 15 pitches	442.00	472.00
	Charges to site owners of 16 to 45 pitches	464.00	495.00
	Charges to site owners of 66 to 75 pitches	484.00	516.00
	Charges to site owners of 76 plus pitches	506.00	540.00
Application to transfer a site licence – fee charges Application to vary a site licence – fee charges	Charges to site owners of 1 to 5 pitches	142.00	152.00
	Charges to site owners of 6 to 15 pitches	142.00	152.00
	Charges to site owners of 16 to 45 pitches	142.00	152.00
	Charges to site owners of 66 to 75 pitches	142.00	152.00
	Charges to site owners of 76 plus pitches	142.00	152.00
Deposit and publishing of site rules – fee charge	Charges to site owners of 1 to 5 pitches	62.00	66.00
	Charges to site owners of 6 to 15 pitches	62.00	66.00
	Charges to site owners of 16 to 45 pitches	62.00	66.00
	Charges to site owners of 66 to 75 pitches	62.00	66.00
	Charges to site owners of 76 plus pitches	62.00	66.00

(Fees include VAT if applicable).

7.3 Community safety and neighbourhood services

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
Fixed penalty notices together with set penalties for offences	Littering	75.00	75.00
	Dog fouling	50.00	50.00
	Fly posting	75.00	75.00
	Fly tipping**	400.00*	400.00*
	Breach of community protection notice	100.00	100.00
	Breach of public spaces protection	100.00	100.00

(Fees include VAT if applicable).

* Where perpetrators of low-level fly tipping are identified, the penalty has been set to reflect the damage to the environment, local community, and the cost to the local authority in clearing the waste material and detecting the offence.

**More serious offenses such as by repeat offenders, large-scale fly-tipping, fly-tipping of hazardous waste materials or fly-tipping by operators in the waste management industry may be prosecuted and if convicted may be fined an unlimited amount or imprisoned for up to 5 years.

8. Housing Revenue Account

8.1 Lifeline Rental Charges

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
Standard Cover	Weekly	4.25	4.53
	Monthly	18.44	19.75
	Quarterly	55.32	59.02
	Annual	221.30	236.12
Telecare Standard	Weekly	5.61	5.98
	Monthly	24.29	25.91
	Quarterly	72.88	77.76
	Annual	291.54	311.07
Telecare Standard – Extra Pendant	Weekly	0.79	0.84
	Monthly	3.43	3.66
	Quarterly	10.31	11.00
	Annual	41.24	44.00
Telecare Standard – Safe Socket	Weekly	1.20	1.28
	Monthly	5.21	5.55
	Quarterly	15.64	16.68
	Annual	62.58	66.77

(Fees include VAT if applicable. Replacement Pendant one off cost £99.62).

8.2 Garages (weekly charges)

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
Central Winchester	Current tenanted	11.88	12.67
	Private	21.53	22.97
	Leaseholder and new tenanted	17.94	19.14
Rest of District	Current tenanted	11.28	12.03
	Private	18.05	19.26
	Leaseholder and new tenanted	14.76	15.74
	Large Garage	12.58	13.42

(Fees include VAT if applicable. The garages that are subject to VAT are the ones let to people who are not tenants or leaseholders unless it is to a charitable organisation).

8.3 Guest Room Hire

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
Guest Room Hire (Sheltered Schemes) 1 st night Rest of stay	Price per night (Excludes VAT)	36.75	39.21
		16.70	17.81
Common Room Booking (Sheltered Schemes, Non Resident)	Price per session (Excludes VAT)	27.85	29.71

(Fees exclude VAT).

9. IMT

9.1 Street naming and numbering

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
New development	Individual plot	80.00	85.00
	2-5 plots	160.00	170.00
	6-10 plots	280.00	300.00
	11-20 plots	450.00	480.00
	Over 20 plots	25.00	27.00
Property name change		75.00	75.00

(Fees include VAT if applicable).

10. Land Charges Fees with VAT

10.1 Land Charges

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
Full Search (LLC1 + Con29)		213.17	249.84
LLC1 only		*30.00	*30.00
	Each additional parcel of land	*5.15	*5.50
Con29 Required (Part I)		183.17	219.84
	Each additional parcel of land	13.62	14.52
Con29 Optional (Part II)	When submitted separately, an administration fee will be charged, plus the fee for each question asked	31.20	33.60
	Each Con29 Optional (Part II) enquiry Questions 5-20	31.72	39.60
	Each Con29 Optional (Part II) enquiry Questions 4, 21 & 22	32.11	34.20
	Each additional parcel of land up to a maximum of 20 parcels	13.62	15.60

(Fees include VAT if applicable).

* Not liable for VAT

11. Legal Services

11.1 Legal Services

(Minimum charges are shown – actual charge will be determined with reference to standard hourly rates).

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
Standard Hourly Rates	Legal Officer 8+	253.00	270.00
	Legal Officer 4+	224.00	239.00
	Legal Officer	188.00	201.00
	Paralegal/ legal executives/ trainees	138.00	147.00
Redemption of Mortgages		164.00	175.00
Completing Mortgage Questionnaire	Short questionnaire	117.00	125.00
	Long questionnaire	157.00	168.00
Noting Re-mortgage of Leasehold Property		30.00	32.00
Deed of Postponement		222.00	237.00
Commercial Leases		1,155.00	1,232.00
Deeds of Variation of Residential Leases Granting Tenants Additional Rights		876.00	935.00
Licenses – Garden Land		408.00	435.00
Easement Access		549.00	586.00
Sale of Land	Small plots of garden land (<u>not</u> part of public open space)	782.00	834.00
Sale of Land	Small plots of garden land (part of public open space)	805.00	859.00
Sale of Freehold Reversion	straightforward	572.00	610.00

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
	More complex and/ or multiple	1,155.00	1,232.00
Pension Certification	Check ID and stamping of form provided	6.00	6.00
	Preparation of letter on confirmation	12.00	13.00
	Home visit (exceptional circumstances)	12.00	13.00
Footpath Orders	Minimum charge of officer time plus advertising costs	1,167.00	1,245.00
S106 Agreements and Deeds of Variation	Minimum charge plus officer time for additional work	2,500.00	2,668.00
Research (Retrieving file, collation etc.)	For first sheet	8.00	9.00
	Each extra sheet	1.00	1.00
	Each coloured plan	7.00	7.00
	Large, coloured plans	19.00	20.00

(Fees include VAT if applicable).

12. Natural Environment & Recreation (Town Forum)

12.1 Sports Pitches

Description	Type	2023/24 Fee £	2024/25 Fee £
Football Pitch Fees	Adult	76.50	82.00
	Junior	38.00	41.00
	Mini	17.50	19.00
	Adult (without changing)	38.50	42.00
	Junior (without changing)	19.50	21.00
Cricket Pitch Fees	Adult weekend	101.00	108.00
	Junior weekend	51.00	55.00
	Adult evening	53.00	57.00
	Junior evening	26.00	28.00
	Adult net	26.50	29.00
	Junior net	13.00	14.00
Rugby Pitch Fees	Adult/ Junior	29.00	31.00
	Mini	17.50	19.00
Rugby Pitch Fees	Use of Pavilion	37.50	41.00
American Football	Price per match	48.50	52.00
	Price for training (pitch)	38.00	41.00
	Price for training (no pitch)	19.50	21.00
Fitness/Outdoor Training	Large group training (>10) per month	55.00	59.00
	Small group training (<10) per month	27.50	30.00
	Individual training (other) (per annum)	55.00	59.00

Description	Type	2023/24 Fee £	2024/25 Fee £
River Park Tennis	Court hire	7.00	8.00
	Court hire with floodlights	9.50	11.00
	Annual membership	36.00	39.00
	Annual membership (concession)	27.50	30.00
River Park 3G ATP	Pitch hire off peak (half) Junior	14.00	15.00
	Pitch hire off peak (full) Junior	28.00	30.00
	Pitch hire off peak (half) Adult	25.00	27.00
	Pitch hire off peak (full) Adult	49.00	53.00
	Pitch hire peak (half) Junior	28.00	30.00
	Pitch hire peak (full) Junior	56.00	60.00
	Pitch hire peak (half) Adult	46.00	50.00
	Pitch hire peak (full) Adult	92.00	99.00
Chilcomb Pavilion (Community Use)	Per hour (inc. vat)	-	20.00
Chilcomb Pavilion (Commercial Use)	Per hour (inc. vat)	-	30.00
KVG Pavilion (Community Use)	Per hour (inc. vat)	-	20.00
KVG Pavilion (Commercial Use)	Per hour (inc. vat)	-	30.00

(Fees include VAT if applicable).

12.2 Other Charges

Description	Type	2023/24 Fee £	2024/25 Fee £
Roundabout Sponsorship (per annum)		1,513.00	1,615.00

Memorial Tree (new scheme)	Per plaque	-	200.00
Memorial Bench	Per bench	1,800.00	1,913.40

(Fees include VAT if applicable).

12.3 Special Events

Description	Type	2023/24 Fee £	2024/25 Fee £
Commercial Events	Small < 500 people	421.00	450.00
	Medium 500 to 1000 people	533.00	569.00
	Large 1000 to 5000 people	630.00	673.00
	Large >5000 people	On application	On application
	Set up days	280.00	299.00
	Deposit	392.00	419.00
Fairs	Small (<10 equipment items)	532.00	568.00
	Set up days	211.00	226.00
	Deposit	560.00	598.00
	Large (>10 equipment items)	630.00	673.00
	Set up days	280.00	299.00
	Deposit	700.00	747.00
Circuses	Operating Day	490.00	523.00
	Set up days	225.00	241.00
	Deposit	658.00	703.00
Community/Charity Events (refundable deposit)	Small < 500 people	182.00	195.00
	Medium 500 to 999 people	280.00	299.00
	Large 1000 to 4999 people	379.00	405.00
	Large >5000 people	On application	On application

(Fees include VAT if applicable).

13. Pest Control

13.1 Residential

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
Emergency response	In addition to any treatment costs	84.00	97.00
Assessment/advice fee	Taken off of treatment price if applicable	35.00	40.50
Rats and mice	Treatment includes up to 3 visits	113.00	130.00
	Further visits if necessary	35.00	40.50
Missed appointments	First missed appointment for booked treatments will be rebooked, but subsequent missed appointments will be charged	35.00	40.50
Wasps	Single treatment of first nest	73.00	84.00
	Price per additional nest (on the same visit)	28.00	32.50
Fleas	Single treatment of up to 3 rooms	130.00	149.50
	Price per additional room	35.00	40.50
Bed bugs, cockroaches, pharaoh ants, clothes moths, carpet beetles, autumn, or cluster flies	More than one treatment may be required and subject to customer agreement following instructions provided.	Price given following assessment	Price given following assessment

(Fees include VAT if applicable).

13.2 Commercial

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
Emergency response	In addition to any treatment costs	107.00	123.50
Assessment/advice fee	Taken off of treatment price if applicable	44.00	51.00
Rats and mice	Treatment includes up to 3 visits	141.00	162.50
	Further visits if necessary	42.00	48.30
Missed appointments	First missed appointment for booked treatments will be rebooked, but subsequent missed appointments will be charged	44.00	51.00
Wasps	Single treatment of first nest	90.00	103.50**
	Price per additional nest (on the same visit)	35.00	40.50**
Fleas	Single treatment of up to 3 rooms	172.00	198.00**
	Price per additional room	44.00	51.00**
Bed bugs, cockroaches, pharaoh ants, clothes moths, carpet beetles, autumn, or cluster flies	More than one treatment may be required and subject to customer agreement following instructions provided.	Price given following assessment	Price given following assessment
Commercial Contracts	For non-residential sites, a bespoke service tailored to the site either as a one off course of treatment or a rolling year on year contract. There is no charge for providing a quotation & discounts from standard commercial rates are available for contractual customers.	Price given following assessment	Price given following assessment

(Fees include VAT if applicable).

*Persons who provide proof, in advance of a treatment, that they are on housing benefit will receive a 50% discount on the quoted price.

** Individual residential properties only, not general commercial properties.

14. Special Maintenance

14.1 Special Maintenance

Description	Type	2023/24 Fee £	2024/25 Fee £
Banner erection		145.00	154.50
Private cesspool	1,800 gallons	272.00	290.00
Day works rate per person including travel time		73.00	78.00
Skip disposal charges	Half load	317.00	338.00
	Full load	633.00	675.50
Bulky waste disposal per load (hourly charge)		144.00	154.00
Equipment hire	Internal ONLY	N/A	N/A
Sewer block clearance (hourly charge)	Up to 2 hours (min)	216.00	230.50
	After 2 hours	73.00	78.00
Materials		Cost +20%	Cost +20%

(Fees include VAT if applicable).

15. Tourism and Marketing

15.1 Tourism and Marketing

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
Visit Winchester Partnership & Marketing Programme (12 months)	Bronze	240.00	256.00
	Silver	600.00	640.00
	Gold	900.00	960.00
	Platinum (includes Discover Winchester)	2,000.00	2,135.00
"Visitor Guide" advertising	Inside front or back cover	2,000.00	2,135.00
	Back cover	3,000.00	3,200.00
"Visitor Map" advertising		400.00	430.00
Visit Winchester website listings		24.00 per month	26.00 per month
Visit Winchester website banner advertising (1 month)		165.00	180.00
Broadway window advertising (2 weeks)		100.00	107.00
Middlebrook Street poster site (2 weeks)		110.00	120.00
VIC screens advertising (1 month)		50.00	55.00
VIC main window (2 weeks)		75.00	80.00

Guildhall poster site (2 weeks)		150.00	160.00
Made in Winchester partnership		-	40.00

(Fees include VAT if applicable).

16. Visitor Information Centre

16.1 Visitor Information Centre

Description	2023/24 Fee £	2024/25 Fee £
Photocopying	0.35	0.40
Printing	0.20	0.40
Postage and packing	3.50	3.75
Accommodation booking fee – in person	N/A	N/A
Accommodation booking fee - over the phone	N/A	N/A
Online ticket service charge	N/A	N/A
Postage (tickets)	N/A	N/A
Leaflets (walking trails)	1.00	1.00
Leaflets (themed)	0.50	0.50
Leaflets (detailed)	2.50	2.50

(Fees include VAT if applicable).

17. Development Management

17.1 Pre Planning Application Fees

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
Householder advice	Householder (enlargement, improvement, alteration to an existing dwelling or development proposed within the curtilage (not including replacement dwelling but is including an annex).	140.00	150.00
Householder Listed building advice	Householder (enlargement, improvement, alteration to an existing dwelling or development proposed within the curtilage (not including replacement dwelling but is including an annex).	140.00	150.00
Minor 1	New Dwellings 1	315.00	340.00
Minor 2	New Dwellings 2-9	1,081.00	1,135.00
Minor 3	Non-householder, non-major, non-residential	649.00	695.00
Major	(As defined by central government) <ul style="list-style-type: none"> •10+ dwellings / over half a hectare •General industrial - 1000+ m² / 1+ hectare 	25% of planning fee	30% of planning fee

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
	<ul style="list-style-type: none"> •Office / light industrial - 1000+ m² / 1+ hectare •Retail - 1000+ m²/ 1+ hectare •Gypsy/traveller site - 10+ pitches 		
Planning Performance Agreements	Major projects where a project team of officers from the Council is required and delivered over a programme of meetings.	Price given following assessment	Price given following assessment
Advert enquiries	For all advertisement enquiries	140.00	150.00
Change of Use	No external alterations and not major development	315.00	340.00
Application relating to disability adaptations		Free	Free
"Do I need planning permission?" request		70.00	75.00
Historic Building Advice	Listed Building only or advice require on Householder, Minor 1, Minor 2, Minor 3, AVC, COU, on Listed Building additional charge to above fees?	140.00	150.00
Planning history check		40.00	45.00

(Fees include VAT if applicable).

17.2 Planning Enforcement

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
High hedge fee*	Fee for consideration of a formal complaint (under a provision of the Antisocial Behaviour act 2003).	525.00	575.00
Enforcement pre-app for house holder		140.00	150.00
Enforcement pre-app commercial, non-residential		649.00	695.00
Enforcement notice compliance check		350.00	375.00
Solicitor Enquiries Compliance Monitoring confirmation and Discharge of Condition and S106 obligation check		350.00	375.00
Archaeology Pre Application Charges	Small scale	220.00	240.00
	Medium scale	550.00	590.00
	Large Scale	1,100.00	1,200.00
HER (Historic Environment Record) Charges	Per 2 hour search	220.00	240.00
	Additional hour thereafter	110.00	120.00

(Fees include VAT if applicable).

*Fees are reduced to £100 for complainants in receipt of certain benefits

18. Public Protection and Licensing Services

18.1 Miscellaneous

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
Stray Dogs	Statutory fee	25.00	25.00
Dog Fouling	Fixed Penalty Notice	50.00	50.00
Special Treatments	Premise	136.00	145.00
	Practitioner	44.00	47.00
	Change to Special Treatment Registration	12.00	13.00
Stray Dogs	Administration fee	30.00	32.00
	Three oaks payment charge	10.00	10.00
	Daily/ part daily fee	32.00	34.00
Animal Licensing	Animal boarding	281.00	300.00
	Home boarding	242.00	258.00
	Home boarding arranger including first establishment	-	280.00
	Home boarding arranger – each additional establishment	-	80.00

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
	Home boarding arranger – each additional establishment with their own licence fee	-	20.00
	Dog breeding establishment	293.00	313.00
	Pet shop licence	242.00	258.00
	Animals for exhibition	-	290.00
	Dangerous wild animals licence	-	294.00
Horse Riding Establishment	1-5 horses	281.00	300.00
	6-10 horses	285.00	304.00
	11-20 horses	323.00	345.00
	21+ horses	365.00	389.00
Scrap Metal Licensing	Site licence	460.00	491.00
	Collectors licence	235.00	251.00
	Amendment to existing licence	40.00	43.00
Private Water Supplies	Risk assessment	N/A	N/A
	Sampling	80.00	85.00
	Investigation	80.00	85.00
Contaminated Land	Historic land use enquiry	73.00	78.00
Miscellaneous	Hire of banner site	48.00	51.00

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
	Street trading permit (daily charges)	50.00	53.00
	Street trading permit (annual charges)	120.00	128.00
Food premises	Re-inspection request	244.20	261.00

(Fees include VAT if applicable).

18.2 Taxi and Private Hire Licenses

***Note – these fees are now subject to a legal public consultation process and may be increased during 2024/25.**

Description	Details/ Type (if applicable)	2023/24 Fee £	*2024/25 Fee £
Taxi and Private Hire Licenses	Private hire operator (one year)	227.00	227.00
	Private hire operator (five years)	514.00	514.00
	Private hire vehicle	173.00	173.00
	Hackney carriage	173.00	173.00
	Hackney driver initial	116.00	116.00

Description	Details/ Type (if applicable)	2023/24 Fee £	*2024/25 Fee £
	Hackney driver renewal (one year)	86.00	86.00
	Hackney driver renewal (three years)	245.00	245.00
	Private driver – initial	117.00	117.00
	Private hire renewal (one year)	86.00	86.00
	Private hire renewal (three year)	245.00	245.00
	Knowledge retest	30.00	30.00
	Replacement plate	30.00	30.00
	Change of vehicle licence	42.00	42.00
	Transfer of interest	39.00	39.00
	Replacement licence	13.00	13.00
	Temporary vehicle	85.00	85.00

(Fees include VAT if applicable).

***Note – these fees are now subject to a legal public consultation process and may be increased during 2024/25.**

19. Parking

19.1 Off-street car parks (to note 2024/25 charges are not planned to be implemented until October 2024)

(Charges Monday - Sunday, 8am – 7pm unless specified).

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
'Central' car parks (Monday - Sunday, 8am – 7pm)	Up to 1 hour	1.80	1.80
	Up to 2 hours	3.30	3.30
	Up to 3 hours	5.00	5.00
	Up to 4 hours	6.60	6.60
	Over 4 hours	17.00	17.00
	Up to 6 hours* (Sat only)	7.00	7.00
	Overnight (7PM-8AM)	1.80	1.80
	Up to 1hr		
	Overnight (7PM-8AM)	3.30	3.30
'Park and walk' car parks (Monday – Saturday, 8am to 6pm) (Sundays and Bank holidays free)	Up to 1 hour	Free	Free
	Up to 2 hours	1.50	1.50
	Up to 3 hours	2.20	2.20
	Up to 4 hours	2.90	2.90
	Over 4 hours	7.30	7.30
River Park Leisure Centre (Monday – Saturday, 8am to 6pm) (Sundays and Bank holidays free)	Up to 1 hour	Free	Free
	Up to 2 hours	1.00	1.00
	Up to 3 hours	2.20	2.20
	Up to 4 hours	2.90	2.90
	Over 4 hours (Mon – Fri)	15.00	15.00
	Over 4 hours (Sat)	7.30	7.30

Winchester Sport & Leisure Park (Monday – Sunday, 8am to 7pm)	Up to 1 hour	0.80	0.80
	Up to 2 hours	1.50	1.50
	Up to 3 hours	2.20	2.20
	Up to 4 hours	2.90	2.90
	Over 4 hours	7.30	7.30
'Park and ride' car parks	Peak Mon-Sat**	3.50	3.50
	Off Peak (>10:30 Mon-Fri)	3.00	3.00
Barfield park and ride St. Catherine's park and ride South Winchester EV park and ride Pitt park and ride	Barfield, St Catherine's (Saturday only – 3 hr max.; free after 4pm)	1.80	1.80

(Fees include VAT if applicable).

*Only applies to the Brooks and Middle Brook street car parks

**E-wallet available for discounted parking at £3.15 per day

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
Rural Area (Market Towns)	Up to 30 minutes (Wickham Square)	Free	Free
	Up to 1 hour (Lower Lane/ Basingwell St/ Arlebury Park)	Free	Free
	Up to 1 hour (Wickham Square/ Perins)	0.50	0.50
	Up to 2 hours	0.80	0.80
	Up to 2 hours (Arlebury Park)	Free	Free
	Up to 3 hours	1.00	1.00
	Up to 4 hours (Perins/ Arlebury Park/ Lowell Lane/ Wickham Square)	1.40	1.40

	Over 4 hours (Perins/ Arlebury Park/ Lowell Lane/ Wickham Square)	2.00	2.00
Alresford Station (Market Towns)	Up to 1 hour	1.00	1.00
	Up to 2 hours	2.00	2.00
	Up to 3 hours	3.00	3.00
	Over 3 hours (only available for railway users)	4.00	4.00

(Fees include VAT if applicable).

19.2 Off-Street Car Parks – Season Tickets

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
Annual - Group B	Mon-Sat	3,128.00	3,128.00
	4 Days	2,502.00	2,502.00
	3 Days	1,877.00	1,877.00
	2 Days	1,251.00	1,251.00
	75% discount for electric vehicles/or to 75 CO ₂ g/km	782.00	782.00
	50% discount vehicles 76- 90 CO ₂ g/km	1,564.00	1,564.00
Annual – Group D	Mon-Sat	1,343.00	1,343.00
	4 Days	1,030.00	1,030.00
	3 Days	773.00	773.00
	2 Days	515.00	515.00
Annual – Group D	75% discount for electric vehicles up to 75 CO ₂ g/km	335.75	335.75
	50% discount vehicles 76- 90 CO ₂ g/km	671.50	671.50
Annual - Group E	Mon-Sat	644.00	644.00

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
	4 Days	442.00	442.00
	3 Days	331.00	331.00
	2 Days	221.00	221.00
	75% discount for electric vehicles/or to 75 CO ₂ g/km (Barfield close ONLY)	161.00	161.00
	50% discount vehicles 76-90 CO ₂ g/km (Barfield close ONLY)	322.00	322.00
Annual - Group F	Mon-Sat	275.00	275.00
	4 Days	220.00	220.00
	3 Days	165.00	165.00
	2 Days	110.00	110.00
	75% discount for electric vehicles/or to 75 CO ₂ g/km	68.75	68.75
	50% discount vehicles 76-90 CO ₂ g/km	137.50	137.50
Annual – Group FB	Residents of High Street, Bishops Waltham for parking in Basingwell Street car park	137.50	137.50
Annual – Park & Ride		644.00	644.00
Annual – Park & Cycle	(Does not include bus travel)	130.00	130.00
Quarter – Group B	Mon-Sat	850.00	850.00
	4 Days	680.00	680.00
	3 Days	510.00	510.00
	2 Days	340.00	340.00
Quarter – Group D	Mon-Sat	365.00	365.00
	4 Days	280.00	280.00

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
	3 Days	210.00	210.00
Quarter - Group D	2 Days	140.00	140.00
Quarter – Group E	Mon-Sat	175.00	175.00
	4 Days	120.00	120.00
	3 Days	90.00	90.00
	2 Days	60.00	60.00
Quarter – Group F	Mon-Sat	75.00	75.00
	4 Days	60.00	60.00
	3 Days	45.00	45.00
	2 Days	30.00	30.00
Quarter – Group FB Residents of High Street, Bishops Waltham for parking in Basingwell Street car park	Mon-Sat	37.50	37.50
Residents' car park season ticket (Cattle Market, Chesil multi-storey, The Lido, Crowder Terrace, Worthy Lane and Barfield Close only)	Available only for Inner Area Parking Zone residents whose property qualifies within the residents On-Street Parking permit scheme	240.00	240.00
Barfield Park & Ride Phase 2 – Residents Permit	Available to residents of 67 to 89 Bar End Road (odd numbers only)	50.00	50.00
Park & Walk Off-Peak Annual Season Ticket For use in Cattle Market, Chesil MSCP, Coach Park, River Park, Worthy Lane Car Parks & Barfield, Barfield Phase 2, Pitt, St Catherines and South Winchester Park and Rides. Parking Times		£20.00 per month with 50% reduction for inner area residents until October 2024	£20.00 per month with 50% reduction for inner area residents until October 2024
		£60 per quarter with 50% reduction for inner area residents until October 2024	£60 per quarter with 50% reduction for inner area residents until October 2024

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
Monday-Friday 8am to 9am & 4pm to 6pm Saturday and Sunday all day		£220 per year with 50% reduction for inner area residents until October 2024	£220 per year with 50% reduction for inner area residents until October 2024
Lost season ticket or bus pass	Duplication fee	10.00	10.00
Residents Off Street (Off-Peak) Car Park Season Ticket (Cattle Market, Chesil multi-storey, St Peters and Worthy Lane only) Parking times: Mon to Fri 8am – 9am, 4pm – 6pm (4pm – 7pm for St Peters) Saturday and Sunday all day	Available to residents whose property does not qualify for On-Street parking permits.	100.00	100.00

(Fees include VAT if applicable).

19.3 Permits

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
Wickham square – resident Off-Street Permits	First and second resident permit (each)	10.00	10.00
	Third permit	30.00	30.00
	10 Visitor scratch card permits	5.00	5.00

Description	Details/ Type (if applicable)	2023/24 Fee £	2024/25 Fee £
Lost or stolen	Replacement permits (although free if a valid police crime reference is provided)	10.00	10.00
Bay suspensions		40.00	40.00
Parking waivers	Subject to conditions. Price per day	8.00	8.00

(Fees include VAT if applicable).

20. Meadowside Leisure Centre (Core Fees)

20.1 Facilities and activity

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
Gym adult session		9.15	9.50
Fitness classes		7.10	7.40
Exercise referral session		3.75	3.90
Badminton Court hire - peak		13.55	14.10

(Fees include VAT if applicable).

21. Winchester Sport and Leisure Park (Core Fees)

21.1 Gym Sessions

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
Gym adult session		10.75	11.15
Junior session		6.25	6.50
Disabled session		6.00	6.25
Fitness classes		9.70	10.10
Exercise referral sessions/classes		4.40	4.55

(Fees include VAT if applicable).

21.2 Swimming

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
Adult session		5.40	5.60
Junior session		3.30	3.45
Senior session		3.40	3.55
Disabled session		3.30	3.45

(Fees include VAT if applicable).

21.3 Other charges

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
Badminton Court Hire (Peak)		13.75	14.30
Squash Court Hire Adult (Peak)		9.80	10.20
Squash Court Hire Junior (Peak)		6.75	7.00

(Fees include VAT if applicable).

22. Development Management (Statutory Fees)

22.1 Planning Applications

Description	Details/ Type		2024/25 Fee £
Householder applications	Alterations / extensions to a single dwelling/house, including works within boundary	Single dwellinghouse	£258.00
Outline Applications	The erection of dwellinghouses	Less than 0.5 hectares	£578 for each 0.1 hectare (or part thereof)
		Between 0.5 hectares and 2.5 hectares	£624 for each 0.1 hectare (or part thereof)
		More than 2.5 hectares	£15,433+ £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares. Maximum fee of £202,500
	The erection of buildings (not dwellinghouses)	Less than 1 hectare	£578 for each 0.1 hectare (or part thereof)
		Between 1 hectare and 2.5 hectares	£624 for each 0.1 hectare (or part thereof)
		More than 2.5 hectares	£15,433 + £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares Maximum fee of £202,500
	Site area		
	Site area		

Description	Details/ Type		2024/25 Fee £
Full Applications (and First Submissions of Reserved Matters; or Technical Details Consent)	Alterations/extensions to dwellinghouses, including works within boundaries Number of dwellinghouses	Single dwellinghouse (or single flat)	£258
		Two or more dwellinghouses (or two or more flats)	£509
	The erection of dwellinghouses Number of dwellinghouses	Fewer than 10 dwellinghouses	£578 for each dwellinghouse
		Between 10 and 50 dwellinghouses	£624 for each dwellinghouse
		More than 50 dwellinghouses	£30,860 + £186 for each additional dwellinghouse in excess of 50 Maximum fee of £405,000
	Erection of buildings (not dwellinghouses, agricultural, glasshouses, plant nor machinery) Gross floor space to be created by the development	No increase in gross floor space or no more than 40 square metres	£293
		More than 40 square metres but less than 1,000 square metres	£578 for each 75 square metres (or part thereof)
		Between 1,000 square metres and 3,750 square metres	£624 for each 75 square metres (or part thereof)
		More than 3,750 square metres	£30,680 + £186 for each additional 75 square metres (or part thereof) in excess of 3,750 square metres

Description	Details/ Type		2024/25 Fee £
Full Applications (and First Submissions of Reserved Matters; or Technical Details Consent)	The erection of buildings (on land used for agriculture for agricultural purposes)	Not more than 465 square metres	Maximum fee of £405,000
		More than 465 square metres but not more than 540 square metres	£120
		More than 540 square metres but less than 1,000 square metres	£578
		Between 1,000 square metres and 4,215 square metres	£578 for first 540 square metres + £578 for each additional 75 square metres in excess of 540 square metres
		More than 4,215 square metres	£578 for first 540 square metres + £578 for each additional 75 square metres in excess of 540 square metres
	Erection of glasshouses (on land used for the purposes of agriculture)	Not more than 465 square metres	£624 for first 1,000 square metres + £624 for each additional 75 square metres in excess of 1,000 square metres.
		More than 465 square metres but less than 1,000 square metres	£30,860 + £186 for each additional 75 square metres (or part thereof) in excess of 4,215 square metres Maximum fee of £405,000
		More than 465 square metres but less than 1,000 square metres	£120
		1,000 square metres or more	£3,225
		1,000 square metres or more	£3,483

Description	Details/ Type		2024/25 Fee £
	Erection/alterations/replacement of plant and machinery	Less than 1 hectare	£578 for each 0.1 hectare (or part thereof)
	Site area	Between 1 hectare and 5 hectares	£624 for each 0.1 hectare (or part thereof)
		More than 5 hectares	£30,860 + £186 for each additional 0.1 hectare (or part thereof) in excess of 5 hectares Maximum fee of £405,000
	Applications other than Building Works	Car parks, service roads or other accesses (for existing uses)	£293
	Applications other than Building Works	Not more than 15 hectares	£316 for each 0.1 hectare (or part thereof)
	Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)	More than 15 hectares	£47,161 + £186 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares Maximum fee of £105,300
	Applications other than Building Works	Not more than 7.5 hectares	£686 for each 0.1 hectare (or part thereof)
	Operations connected with exploratory drilling for oil or natural gas	More than 7.5 hectares	£51,395 + £204 for each additional 0.1 hectare (or part thereof) in excess of 7.5 hectares. Maximum fee of £405,000
	Site area		

Description	Details/ Type		2024/25 Fee £
	Applications other than Building Works	Not more than 15 hectares	£347 for each 0.1 hectare (or part thereof)
	Operations (other than exploratory drilling) for the winning and working of oil or natural gas Site area	More than 15 hectares	£52,002 + additional £204 for each 0.1 hectare in excess of 15 hectares Maximum fee of £105,300
	Applications other than Building Works	Not more than 15 hectares	£316 for each 0.1 hectare (or part thereof)
	Other operations (winning and working of minerals) excluding oil and natural gas Site area	More than 15 hectares	£47,161 + additional £186 for each 0.1 hectare in excess of 15 hectares Maximum fee of £105,300
	Applications other than Building Works Other operations (not coming within any of the above categories)	Any site area	£293 for each 0.1 hectare (or part thereof) Maximum fee of £2,535
	Change of Use of a building to use as one or more separate dwellinghouses, or other cases Number of dwellinghouses	Fewer than 10 dwellinghouses	£578 for each dwellinghouse
		Between 10 and 50 dwellinghouses	£624 for each dwellinghouse
		More than 50 dwellinghouses	£30,860 + £186 for each additional dwellinghouse in excess of 50 Maximum fee of £405,000

Description	Details/ Type		2024/25 Fee £
	Change of Use of a building to use as one or more separate dwellinghouses, or other cases	Other Changes of Use of a building or land	£578
Lawful Development Certificate	Existing use or operation		Same as Full
	Existing use or operation - lawful not to comply with any condition or limitation		£293
	Proposed use or operation		Half the normal planning fee
Prior Approval (under Permitted Development rights)	Larger home extensions		£120
	Additional storeys on a home		£120
	Agricultural and forestry buildings & operations		£120
	Demolition of buildings		£120
	Communications (previously referred to as 'Telecommunications Code Systems Operators')		£578
	Change of use from Commercial/Business/Service (Use Class E), or Betting Office or Pay Day Loan Shop to mixed use including up to two flats (Use Class C3)		£120
	Change of Use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E), Hotels (Use Class C1), Residential Institutions (Use Class C2), Secure Residential Institutions (Use Class C2A) to a State Funded School		£120

Description	Details/ Type	2024/25 Fee £
	Change of Use of a building and any land within its curtilage from an Agricultural Building to a State-Funded School	£120
	Change of Use of a building and any land within its curtilage from an Agricultural Building to a flexible commercial use within Commercial/Business/Service (Use Class E), Storage or Distribution (Use Class B8), or Hotels (Use Class C1)	£120
	Change of Use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E) to Dwellinghouses (Use Class C3)	£125 for each dwellinghouse
	Change of Use of a building and any land within its curtilage from an Agricultural Building to Dwellinghouses (Use Class C3)	£120; or
		£258 if it includes building operations in connection with the change of use
	Change of use of a building from Betting Office, Pay Day Loan Shop, Launderette; a mixed use combining one of these uses and use as Dwellinghouse(s); or Hot Food Takeaways to Dwellinghouses (Use Class C3)	£120; or
		£258 if it includes building operations in connection with the change of use
	Change of Use of a building and any land within its curtilage from Amusement Arcades/Centres and Casinos to Dwellinghouses (Use Class C3)	£120; or
		£258 if it includes building operations in connection with the change of use
	Temporary Use of Buildings or Land for the Purpose of Commercial Filmmaking and the Associated Temporary Structures, Works, Plant or Machinery required in Connection with that Use	£120
	Provision of Temporary School Buildings on Vacant Commercial Land and the use of that land as a State-funded School for up to 3 Academic Years	£120

Description	Details/ Type	2024/25 Fee £
	Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop	£120
	Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings (1 Megawatt capacity restriction removed from 21 December 2023)	£120
	Installation, Alteration or Replacement of microgeneration Solar Photovoltaics (PV) equipment or solar thermal equipment on the flat roof of a dwellinghouse or a block of flats (or a building situated within the curtilage) on Article 2(3) land. (From 21 December 2023)	£120
	Installation, alteration or replacement of stand-alone solar for microgeneration within the curtilage of a dwellinghouse or a block of flats in a conservation area, where it would be nearer to any highway which bounds the curtilage than the part of the dwellinghouse or block of flats which is nearest to that highway. (From 21 December 2023)	£120
	Installation, alteration or replacement of stand-alone solar for microgeneration within the curtilage of a non-domestic building on Article 2(3) land, where it would be nearer to any highway which bounds the curtilage than the part of the building which is nearest to that highway. (From 21 December 2023)	£120
	Installation, alteration or replacement of a solar canopy within an area lawfully used as off-street parking other than for a dwellinghouse or a block of flats. (From 21 December 2023)	£120
	Erection, extension, or alteration of a university building	£120

Description	Details/ Type	2024/25 Fee £
	Movable structure within the curtilage of a historic visitor attraction, or listed pub/restaurant/etc	£120
	Erection, extension or alteration on a closed defence site by or on behalf of the Crown of single living accommodation and/or non-residential buildings	£120
	Construction of new dwellinghouses - Fewer than 10 dwellings	£418 for each dwellinghouse
	Construction of new dwellinghouses - Between 10 and 50 Dwellinghouses	£451 for each dwellinghouse
	Construction of new dwellinghouses - More than 50 dwellinghouses	£22,309 + £135 for each dwellinghouse in excess of 50 Maximum fee of £405,000
Reserved Matters	Approval of reserved matters following outline approval	Full fee due or if full fee already paid, 578.00 due
Removal/Variation/Approval/ Discharge of condition	Removal or variation of a condition following grant of planning permission	£293
	Discharge of condition(s) – Approval of details and/or confirmation that one or more planning conditions have been complied with Householder permissions	£43
	Discharge of condition(s) – Approval of details and/or confirmation that one or more planning conditions have been complied with All other permissions	£145
Advertising	Relating to the business on the premises	£165
	Advance signs which are not situated on or visible from the site, directing the public to a business	£165

Description	Details/ Type	2024/25 Fee £
	Other advertisements	£578
Non-material Amendment Following a Grant of Planning Permission	Householder developments	£43
	Any other developments	£293
Permission in Principle	Site area	£503 for each 0.1 hectare (or part thereof)

22.2 Exemptions/Reductions

Description	Details/ Type	
Concessions (Please note: Not all concessions are valid for all application types. Upon receipt of your application, the local authority will check the fee is correct and if the concession is applicable).	Application types with no current fee	Listed Building Consent
		Planning permission for relevant demolition in a Conservation Area
		Works to Trees covered by a Tree Preservation Order or in a Conservation Area
		Hedgerow removal notice
Concessions (Please note: Not all concessions are valid for all application types. Upon receipt of your application, the local authority will check the fee is	Exemptions from payment (removed from legislation but remain valid)	<p>An application that is the first and only revision of a previous application of the same type, for development of the same character or description, on the same site (or part of that site), by the same applicant where it will be received by the Local Authority within 12 months of:</p> <ul style="list-style-type: none"> • the Local Authority receiving the previous application if it was withdrawn; or • the previous application being granted or refused; or

Description	Details/ Type	
correct and if the concession is applicable).		<ul style="list-style-type: none"> • the determination period of the previous application expiring, where that application was validated, not determined, and then appealed on the grounds of non-determination; and, in all cases, where that relevant 12-month period started no later than 5th December 2023.
	Exemptions from payment (removed from legislation but remain valid)	<p>An application that is the first and only revision of a previous application, for display advertisement(s) of the same description, on the same site(s) or part(s) of the site(s), by the same applicant, where it will be received by the Local Authority within 12 months of:</p> <ul style="list-style-type: none"> • the Local Authority receiving the previous application if it was withdrawn; or • the previous application being refused; <p>and, in all cases, where that relevant 12-month period started no later than 5th December 2023.</p>
	Exemptions from payment	<p>An application solely for the alteration or extension of an existing dwellinghouse; or works in the curtilage of an existing dwellinghouse (other than the erection of a dwellinghouse) for the purpose of providing:</p> <ul style="list-style-type: none"> • Means of access to or within it for a disabled person who is resident in it, or is proposing to take up residence in it; or • Facilities designed to secure that person's greater safety, health or comfort.
		<p>An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted.</p>
		<p>If the application relates to an alternate use of buildings or land within the same Use Class that requires planning permission only by the requirements of a condition imposed on a permission granted or deemed to be granted under Part 3 of the Town and Country Planning Act 1990 (as amended).</p>
<p>If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation.</p>		

Description	Details/ Type	
		<p>If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-applying deemed consent under Regulation 6 to the advertisement in question.</p> <p>If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant demolition in a Conservation Area.</p> <p>If the application is for a Certificate of Lawfulness of Proposed Works to a listed building.</p> <p>If an application for planning permission (for which a fee is payable) being made by the same applicant on the same date for the same site, buildings or land as the prior approval application (for larger home extensions, additional storeys on a home, or change of uses).</p>
	Reductions to payments	<p>If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings, then the fee is £578.</p> <p>If the application is being made on behalf of a parish or community council, then the fee is 50%.</p> <p>If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%.</p> <p>In respect of reserved matters, you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid, then the fee is £578.</p> <p>If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%.</p> <p>If two or more applications are submitted for different proposals on the same day and relating to the same site, then you must pay the fee for the highest fee plus half sum of the others.</p>
Fees for cross boundary applications	Fees for cross boundary applications	<p>Where an application crosses one or more local or district planning authorities.</p> <ul style="list-style-type: none"> The amount due is usually 150% of the 'single' fee that would have been payable for the proposed development (as if there had only been one application to a single authority covering the entire site); unless

Description	Details/ Type	
		<ul style="list-style-type: none"> • The 'total' fee (the sum total of each separately calculated fee for each part of the development within each authority's boundary) is smaller. In which case this 'total' fee is the fee due <p>In either case, the fee should be paid to the authority that contains the larger part of the application site within its boundary.</p>

23. Environmental Licencing

23.1 Local Air Pollution Prevention and Control (Statutory Fees)

Description	Details/ Type	2024/25 Fee £
Application Fees	Standard process	1,650.00
	PVR I & II combined	257.00
	Vehicle refinishers & other reduced fee activities	362.00
	Additional fee for operating without a permit for reduced fee activities	71.00
	Mobile screening and crushing plant for first and second permits	1,650.00
	Mobile screening and crushing plant for the third to seventh applications	985.00
	Mobile screening and crushing plant for the eighth and subsequent applications	498.00
Annual Subsistence Charge	Substantial variation	1,650.00
	Transfer	169.00
	Partial transfer	497.00

Description	Details/ Type	Low Risk Fee	Medium Risk Fee	High Risk Fee
		2024/25 Fee £	2024/25 Fee £	2024/25 Fee £
Subsistence Fees	Standard process	772.00	1,161.00	1,747.00
	PVR I, SWOBs and dry cleaners	79.00	158.00	237.00
	PVR I & II combined	113.00	226.00	341.00
	Vehicle refinishers & other reduced fee activities	228.00	365.00	548.00
	Mobile screening and crushing plant for first and second permits	626.00	1,034.00	1,551.00

Description	Details/ Type	Low Risk Fee	Medium Risk Fee	High Risk Fee
		2024/25 Fee £	2024/25 Fee £	2024/25 Fee £
	Mobile screening and crushing plant for the third to seventh applications	385.00	617.00	924.00
	Mobile screening and crushing plant for the eighth and subsequent applications	198.00	314.00	473.00

23.2 Premises (Statutory Fees)

Description	Details/ Type (if applicable)	Band A (0-£4,300)	Band B (£4,301-£33,000)	Band C (£33,001-£87,000)	Band D (£87,000-£125,000)	Band E (£125,001+)
		2024/25 Fee £	2024/25 Fee £	2024/25 Fee £	2024/25 Fee £	2024/25 Fee £
Non Domestic Rateable Value Premises Licences	New application and variation	100.00	190.00	315.00	450.00	635.00
	Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises annual charge	N/A	N/A	N/A	950.00	1,905.00
	Annual Charge	70.00	180.00	295.00	320.00	350.00
	Annual charge multiplier applied to premises used exclusively for the supply of alcohol for consumption on the premises	N/A	N/A	N/A	640.00	1,050.00

Description	Details/ Type (if applicable)	Band A (0-£4,300)	Band B (£4,301- £33,000)	Band C (£33,001- £87,000)	Band D (£87,000- £125,000)	Band E (£125,001+)
		2024/25 Fee £	2024/25 Fee £	2024/25 Fee £	2024/25 Fee £	2024/25 Fee £
Club Premises Certificates	New application and variation	100.00	190.00	315.00	450.00	635.00
	Annual charge	70.00	180.00	295.00	320.00	350.00

Description	Details/ Type	2024/25 Fee £
Premises Licences Other Fees	Minor variation	89.00
	Application for a new personal licence	37.00
	Temporary event notice	21.00
	Theft/ loss of (premises licence/ personal licence/ temporary event notice)	10.50
	Notification of change of name or address	10.50
	Application for a provisional statement where premises being built	315.00
	Notification of change of name or address	10.50
	Application to vary licence to specify individual as premises supervisor	23.00
	Application for transfer of premises licence	23.00
	Interim authority notice following death etc. of licence holder	23.00
	Notification of change of name or alteration of rules of club/ change of relevant registered address of club	10.50
	Right of freeholder to be notified of licensing matters	21.00
Additional Premises Licence Fee Based on Capacity > 5,000 People	5,000 – 9,999	1,000.00
	10,000 – 14,999	2,000.00
	15,000 – 19,999	4,000.00
	20,000 – 29,999	8,000.00
	30,000 – 39,999	16,000.00

Description	Details/ Type	2024/25 Fee £
	40,000 – 49,999	24,000.00
	50,000 - 59,999	32,000.00
	60,000 – 69,999	40,000.00
	70,000 – 79,999	48,000.00
	80,000 – 89,999	56,000.00
	90,000 and over	64,000.00

Description	Details/ Type	2024/25 Fee £
Additional Annual Fee Payable if Applicable Based on Capacity > 5,000 People	5,000 – 9,999	500.00
	10,000 – 14,999	1,000.00
	15,000 – 19,999	2,000.00
	20,000 – 29,999	4,000.00
	30,000 – 39,999	8,000.00
	40,000 – 49,999	12,000.00
	50,000 - 59,999	16,000.00
	60,000 – 69,999	20,000.00
	70,000 – 79,999	24,000.00
	80,000 – 89,999	28,000.00
	90,000 and over	32,000.00

23.3 Gambling Act 2005 Fees (Statutory Fees)

Description	Details/ Type	Bingo Club Fee	Betting Premises Fee	Tracks Fee
		2024/25 Fee £	2024/25 Fee £	2024/25 Fee £
Application Fees	Transitional fast-track application	NA	115.00	NA

Description	Details/ Type	Bingo Club Fee	Betting Premises Fee	Tracks Fee
		2024/25 Fee £	2024/25 Fee £	2024/25 Fee £
	Transitional non fast-track application	NA	1,130.00	NA
	New application	1,990.00	2,390.00	2,260.00
	Annual fee	1,000.00	600.00	1,000.00
	Application to vary	840.00	840.00	840.00
	Application to transfer	600.00	600.00	600.00
	Application for re-instatement	620.00	620.00	620.00
	Application for provisional statement	780.00	780.00	780.00
Application Fees	Licence application (provisional statement holders)	890.00	890.00	890.00
Application Fees	Copy licence	25.00	25.00	25.00
Fees for Permits	Notification of change	50.00	50.00	50.00
	Family entertainment centre	100.00	300.00	300.00
Fees for Permits	Prize gaming permit	100.00	300.00	300.00
	Alcohol licensed gaming machine permit	100.00	150.00	N/A
	Alcohol licensed premises notification	50.00	N/A	N/A
	Club gaming and club machine permits (existing holders of registrations or CPC holders)	100.00	N/A	N/A
	Club gaming and club machine permits (all other cases)	N/A	200.00	200.00
	Small society lottery	N/A	40.00	20.00

24. Roads and Highways

24.1 Abandoned Vehicles - Removals (Statutory fees) last updated 06.04.2023

Vehicle Position and Condition	Details/ Type	Details/ Type	Details/ Type	Details/ Type
	Vehicle equal to or less than 3.5 tonnes MAM*	Vehicle exceeding 3.5 tonnes MAM BUT equal to or less than 7.5 tonnes MAM*	Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 tonnes MAM*	Vehicle exceeding 18 tonnes MAM*
	2024/25 Fee £	2024/25 Fee £	2024/25 Fee £	2024/25 Fee £
Vehicle on road, upright and not substantially damaged or any two wheeled vehicle (whatever its condition or position on or off road).	192.00	256.00	448.00	448.00
Vehicle, excluding a two wheeled vehicle, on road but either not upright or substantially damaged or both	320.00	832.00	Unlanden-2,561.00 Laden-3,842.00	Unlanden-3,842.00 Laden-5,763.00
Vehicle, excluding a two wheeled vehicle, off road, upright and not substantially damaged	256.00	512.00	Unlanden-1,281.00 Laden-1,921.00	Unlanden-1,921.00 Laden-2,561.00
Vehicle, excluding a two wheeled vehicle, off road but either not upright or substantially damaged or both	384.00	1089.00	Unlanden-3,842.00 Laden-5,763.00	Unlanden-5,763.00 Laden-7,684.00

*MAM stands for maximum authorised mass

24.2 Abandoned Vehicles - Storage (Statutory fees) last updated 06.04.2023

Two wheeled vehicle	Vehicle, not including a 2 wheeled vehicle, equal to or less than 3.5 tonnes MAM	Vehicle exceeding 3.5 tonnes MAM but equal to or less than 7.5 tonnes MAM	Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 tonnes MAM	Vehicle exceeding 18 tonnes MAM
2024/25 Fee £	2024/25 Fee £	2024/25 Fee £	2024/25 Fee £	2024/25 Fee £
*13.00	*26.00	*32.00	*38.00	*45.00

*Storage for each period of 24 hours or part thereof

24.3 Abandoned Vehicles – Disposal (Statutory fees) last updated 06.04.2023

Two wheeled vehicle	Vehicle, not including a 2 wheeled vehicle, equal to or less than 3.5 tonnes MAM	Vehicle exceeding 3.5 tonnes MAM but equal to or less than 7.5 tonnes MAM	Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 tonnes MAM	Vehicle exceeding 18 tonnes MAM
2024/25 Fee £	2024/25 Fee £	2024/25 Fee £	2024/25 Fee £	2024/25 Fee £
64.00	96.00	128.00	160.00	192.00

25. Communications

25.1 Film & Media Production

(Fees shown in section 25.1 exclude VAT).

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
Documentary/ Educational			
Full Day	Small production (1-9 crew)	250.00	267.00
	Medium production (10-19 crew)	650.00	694.00
	Large production (20+ crew)	1,200.00	1,280.00
Half Day (4 hours or less)	Small production (1-9 crew)	150.00	160.00
	Medium production (10-19 crew)	300.00	320.00
	Large production (20+ crew)	600.00	640.00
Promotion / Marketing			
Full Day	Small production (1-9 crew)	605.00	646.00
	Medium production (10-19 crew)	1,100.00	1,174.00
	Large production (20+ crew)	2,200.00	2,347.00
Half Day (4 hours or less)	Small production (1-9 crew)	275.00	293.00
	Medium production (10-19 crew)	555.00	592.00
	Large production (20+ crew)	1,100.00	1,174.00
Commercial			
Full Day	Small production (1-9 crew)	900.00	960.00
	Medium production (10-19 crew)	1,450.00	1,547.00
	Large production (20+ crew)	2,900.00	3,094.00
Half Day (4 hours or less)	Small production (1-9 crew)	420.00	448.00
	Medium production (10-19 crew)	750.00	800.00
	Large production (20+ crew)	1,500.00	1,601.00
Photography	Half day (4 hours or less)	275.00	293.00
	Full day	555.00	592.00

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
Drama / Film			
Full Day	Small production (1-9 crew)	***0.00 - 275.00	***0.00 - 293.00
	Medium production (10-19 crew)	**555.00 - 2,500.00	**592.00 - 2,668.00
	Large production (20+ crew)	**2,500.00 - 10,000.00	**2,668.00 - 10,670.00
Half Day (4 hours or less)	Small production (1-9 crew)	150.00	160.00
	Medium production (10-19 crew)	**275.00 - 1,250.00	**293.00 - 1,334.00
	Large production (20+ crew)	**1,250.00 - 5,000.00	**1,334.00 - 5,335.00
Drone footage			
Full Day	Footage captured on council land including parks and open spaces	*50.00 - 500.00	*53.00 - 534.00
Half Day (4 hours or less)	Footage captured on council land including parks and open spaces	*50.00 - 500.00	*53.00 - 534.00
Other fees and charges			
Office Site Visits	Site visit with specialist staff e.g. Parks/Events officer	90.00	50.00 per hour
Cancellation fee	If less than 48 hours notice given	25% of filming fee	25% of filming fee
Car Park Closure		Full day rate plus 10% surcharge will be added for signage/cone allocation costs	Full day rate plus 10% surcharge will be added for signage/cone allocation costs
Partial Car Park Closures		Full day rate for area reserved plus 10% surcharge will be added for signage/cone allocation costs	Full day rate for area reserved plus 10% surcharge will be added for signage/cone allocation costs

Description	Details/ Type	2023/24 Fee £	2024/25 Fee £
Vehicle fee	Car / Small vehicle	55.00	59.00
	Van / Luton	110.00	117.00
	7.5 tonne Truck	165.00	176.00
	Cherry Picker	165.00	176.00

(Fees shown in section 25.1 exclude VAT).

*Charge based on the level of additional administration involved at £50 per hour or partial hour (minimum charge £53 and max £534);

**Allocated rate depends on complexity of booking – working with partners, organising parking, security road closures, media management etc;

***Students, charitable and voluntary organisations may qualify for waived/discounted fees on a case by case basis.